



Elementary School Renovation Building Committee
Regular Meeting
Monday, August 29, 2016

MINUTES

Members Present:

Jason Guernon, Chairman
Alyson Karpiej, Secretary
Eric Barber, Treasurer
Gregory Grinsfelder

Members Absent:

Bryan Perry
Elisa Bannon

Other Present:

Brian Reas, Superintendent of Schools
Albert Jacunski, Jacunski Humes Architects
George Fellner, Fellner Architects
Tom Linden, Linden Architects
Ron Turner, Director of Operations
Cindy Hughson, Recording Secretary
2 Audience Members

1. Call to order

Mr. Guernon called the meeting to order at 7:05 pm.

2. Approval of Minutes from Regular Meeting on August 15, 2016

Motion to approve the regular meeting minutes from the August 15, 2016 was made by Mrs. Karpiej and seconded by Mr. Grinsfelder.

FAVOR: (3) Guernon, Karpiej, Grinsfelder

OPPOSED: (0)

ABSENT (2) Perry, Bannon

ABSECTIONS: (1) Barber

3. Update on all East Haddam Elementary School Projects

Mr. Fellner updated the committee on the abatement project:

Ceiling Tile/Abatement: The removal of all the asbestos is completed. Punch list is being worked on. There is an issue with getting light fixture lenses from manufacturer. There is a back-up plan in place if lenses do not arrive by the weekend.

Mr. Jacunski updated the committee on the progress of the following projects.

The Roof: Roof is complete except for some metal work and flashing around front of building. This will continue for a little while after the students are in school. At this time, with anticipated last change orders, only 2.5% of 5% contingency will be used.

The Boiler: Hot water testing was done last week and should be ready for activation by start of school for hot water only. The completion date of the boiler is still on target for end of September, early October, as planned. At this time, only \$1200 of the 5% contingency

The Site: On target for completion prior to school start, including the lines and signs. Balleks will begin planting soon. A change order for the type of fencing around the playground area from a chain link to a vinyl covering in the amount of \$1320 was approved. At this time, we are still under the contingency of 5%. There will be continued expenses with the site testings.

Mr. Jacunski and Mr. Fellner continue to hold final project meeting on Wednesday at 11am.

4. Discussion and possible action on alternates/change orders within each project scope

No new orders to approve at this times.

5. Discussion and possible action on current invoices and expenditures

Finance department approved invoices were presented with supporting back-up. Copies are available at the central offices.

Motion to approve the invoices as presented was made by Mr. Grinsfelder and seconded by Mr. Barber.

FAVOR: (4) All Present
OPPOSED: (0)
ABSENT (2) Perry, Bannon
ABSECTIONS: (0)

Committee approved, contingent on review of the Jacunski Humes and the town finance department, payment of \$828,817 to Richards Corporation.

Motion to approve the invoice as presented was made by Mrs. Karpiej and seconded by Mr. Grinsfelder.

FAVOR: (4) All Present
OPPOSED: (0)
ABSENT (2) Perry, Bannon
ABSECTIONS: (0)

Committee approved, contingent on review of the Jacunski Humes and the town finance department, payment of \$90,440 to Southport Contracting.

Motion to approve the invoice as presented was made by Mr. Grinsfelder and seconded by Mrs. Karpiej.

FAVOR: (4) All Present
OPPOSED: (0)
ABSENT (2) Perry, Bannon
ABSECTIONS: (0)

Committee approved, contingent on review of the Jacunski Humes and the town finance department, payment of \$143,763.97 to Allied Restoration.

Motion to approve the invoices as presented was made by Mr. Barber and seconded by Mr. Barber.

FAVOR: (4) All Present
OPPOSED: (0)
ABSENT (2) Perry, Bannon
ABSECTIONS: (0)

6. Acceptance of resignation and appointment of alternate vice-chairman

The Board of Selectman has approved the resignation of Brian Ouellette. This opens the position of Vice-Chairman. Mr. Guernon recommended Mr. Grinsfelder as Vice Chairman. Mr. Grinsfelder accepted this nomination.

Motion Mr. Guernon moved to appoint Mr. Grinsfelder as Vice Chairman of the Elementary School Building Committee, seconded by Mr. Barber.

FAVOR: (4) All Present
OPPOSED: (0)
ABSENT (2) Perry, Bannon
ABSECTIONS: (0)

7. Audience of Citizens

None at this time.

8. Adjournment

Motion to adjourn at 7:55 pm was made by Mr. Grinsfelder and seconded by Mrs. Karpiej.

FAVOR: (4) All Present
OPPOSED: (0)
ABSENT (2) Perry, Bannon
ABSECTIONS: (0)

Respectfully Submitted,

Alyson Karpiej
Secretary