

PARKS & RECREATION COMMISSION
Special Meeting Minutes
November 9, 2016

Attending: D. Carbos; M. Colpoys; J. Gowac; C. Grillo; W. Parkus; M. Roberts; T. Quinn

Absent: M. Francese; M. Michalski

Guests: P. Laffan

Mr. Parkus called the meeting to order at 8:05 p.m.

Guests & Audience

The discussion about the East Haddam Community Lions was tabled since Ms. Demning had been unable to attend the meeting.

Approval of Minutes – September 15, 2016 Regular Meetings

MR. GRILLO MADE A MOTION, SECONDED BY MR. GOWAC TO APPROVE THE MINUTES OF THE SEPTEMBER 15, 2016 REGULAR MEETING AS WRITTEN. UNANIMOUS AYE.

Treasurer's Report

MR. GOWAC MADE A MOTION, SECONDED BY MR. GRILLO, TO DISPENSE WITH THE TREASURER'S REPORT. UNANIMOUS AYE.

Committee Reports

There were no Committee Reports discussed at the meeting.

Old Business

1. Disk Golf Update – Mr. Carbos reported that 90% of the work on the disc golf course has been completed. He advised that they plan to install a kiosk at the park and, in response to his question about whether or not any approvals will be required prior to its installation, Ms. Quinn suggested they may need the approval of the Planning & Zoning Commission and suggested he speak with Mr. Ventres about it. He and Mr. Laffan agreed to stake out the proposed location for the kiosk

Mr. Carbos stated that they would installing a training basket near the kiosk and indicated they would also like to plan a grand opening event for next spring. Mr. Carbos and Mr. Laffan discussed fundraising opportunities with the Commissioners as well as the possibility of acquiring sponsors for benches and individual holes. In response to a request from Ms. Quinn, Mr. Carbos agreed to provide her with an estimate for installing benches at each hole for budget purposes.

2. SWOT Analysis Discussion – Ms. Quinn noted that, when the Recreation Department moves into the new municipal offices, they will have their own gym, stage, office and storage space. She reiterated that the Commissioners then have an opportunity to revamp the Rec programs to best serve the community but that any changes should be incorporated into their 2017-18 budget.

There was a general discussion about the strengths and weakness of the Rec programs and several new program ideas were discussed. Ms. Quinn stated that she could hire a facilitator to conduct a SWOT analysis discussion.

3. 2016-2017 Basketball – Ms. Quinn stated that she needs coaches for the teams. She also noted that she will need referees and timekeepers.

New Business

1. 2017-2018 Budget – In response to a request from the Commissioners, Ms. Quinn stated she would forward them the draft 2017-18 budget for their review. She noted that they could discuss the proposed budget at their December meeting.
2. Director's Report – Ms. Quinn reported that the Commissioners will have to vote on their 2017 meeting dates at their December meeting. The Commissioners discussed potential meeting nights and agreed that the 4th Wednesday of each month worked best for those present. Ms. Quinn agreed to check with the absent Commissioners about their availability on those dates.

Other/Next Meeting

There was no additional discussion at the meeting.

MR. GRILLO MADE A MOTION, SECONDED BY MS. ROBERTS TO ADJOURN THE MEETING. UNANIMOUS AYE.

The meeting adjourned at 9:09 p.m.

Respectfully submitted,
/s/ Sharon R. Wheeler
Recording Secretary