



**Regular Meeting Minutes**  
**April 25, 2017**  
(Not yet approved by the Commission)

**1. CALL TO ORDER:** Mr. Brownell called the meeting to order at 7:19 p.m. at the Town Grange.

**2. ATTENDANCE**

**COMMISSIONERS PRESENT:** Cary Brownell-Chairman, James Curtin (regular member), Bernard Gillis (regular member), Edward Gubbins (regular member), Louis Salicrup (regular member), and Martha Hansen (alternate member).

**COMMISSIONERS ABSENT:** Harvey Thomas (regular member), Kevin Matthews (regular member), and Richard Pettinelli (alternate member).

**OTHERS PRESENT:** Jim Ventres (Land Use Administrator), Bob Casner (Economic Development Commission), Jeremy Ziobron, 2 citizen, and Ruth Ziobron (Recording Secretary).

Ms. Hansen was seated for Mr. Thomas.

**3. MINUTES**

**Motion to approve the April 11, 2017 meeting minutes as amended:**

-under 7a. Discussion, include "Mr. Gillis questioned who read the Plan of Conservation and Development and if anybody used it to formulate regulations. Mr. Gillis questioned if the Economic Development Commission used the Plan of Conservation and development."

**Favor:** Curtin, Gillis, Gubbins, Salicrup, Hansen

**Oppose:** None

**Abstain:** Brownell

**Motion passed.**

**4. BILLS**

-Nate Jacobson \$44.63

**Motion by Mr. Salicrup, second by Mr. Gubbins and unanimously passed to approve the bill as presented.**

**Motion by Mr. Gubbins, seconded by Mr. Curtin to change the order of the agenda and proceed to ZEO reports. Motion passed unanimously.**

**5. ZEO REPORT**

**East Haddam Swing Bridge-**Mr. Ventres is still waiting for the report on the actual cost estimate.

**Sillmanville Road Court Cases-**nothing new to report.

**Powerhouse Road Court Case-**The appraisal is not complete.

**Violations-**Nothing new to report.



## 6. Discussion

### a. Plan of Conservation & Development

The following documents were reviewed and discussed. They are filed at the Land Use Office.

- State of Connecticut letter from W. David LeVasseur regarding updated guidance on discretionary State funding eligibility.
- Municipal POCD Inventory-revised to March 28, 2017.
- Examples of Plan of Conservation and Development and surveys from other towns.

Mr. Casner (EDC) suggested using an outside consultant to develop survey questions and the Plan of Conservation and Development as it would provide for a different viewpoint. Mr. Casner briefly reviewed the Economic and Development Commission's long term plans and thanked the commission on changing the IG lines. Mr. Ventres will contact similar towns that have completed their Plan of Conservation & Development to discuss how they developed their plan and if they used a consultant. Mr. Ventres voiced concern with consultant firms using boiler plate type plans which may not fit the unique characteristics of East Haddam.

Mr. Ventres reported that an introductory letter had been sent to all town boards and commissions requesting that Planning and Zoning be included on future agendas to discuss the Plan of Conservation & Development and to compile suggested questions for the public survey. Mr. Ventres will send a follow-up letter explaining the purpose. Mr. Ventres will provide a list of meetings for commission member attendance.

The Economic and Development Commission has included the Planning and Zoning Commission on their May 4<sup>th</sup> meeting at 7 p.m. at the Grange. Mr. Brownell and Mr. Salicrup agreed to attend. The PTO has included the commission on their May 25<sup>th</sup> agenda.

Survey suggestions:

- Add a comment line.
- Additional economic development questions.
- Broad distribution.
- Use of the East Haddam News to inform townspeople of the survey.
- Types of businesses that would like to be seen in East Haddam.
- How important is it to make East Haddam Village safer for pedestrians and traffic?
- How important do you think it is to make the Connecticut River more accessible in the village?
- Emphasis on agriculture/rural economy.
- Prioritizing questions.

Mr. Casner stated business growth in town would require infrastructure improvements such as water, sewer and natural gas. He stated Haddam was bringing their waterline to the bridge and suggested including getting the water from the bridge into East Haddam within the Plan of Conservation & Development.

Mr. Ventres reported the GIS program had been purchased and loaded.

Mr. Brownell asked Mr. Ventres to provide an additional microphone when recording meetings.



**7. Adjournment**

**Motion by Mr. Gubbins to adjourn at 8:23 p.m. seconded by Mr. Curtin and unanimously passed.**

Respectfully Submitted,

E. Ruth Ziobron  
Recording Secretary