

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
March 9, 2017
Adopted March 23, 2017

1. CALL TO ORDER

The Regular Meeting of the East Haddam Municipal Office Building Committee was held on Thursday, March 9, 2017 at 7:04 p.m. at the Town Grange.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Committee Members: Craig Mansfield, Chuck Smith, Edward Blaschik, Roy Parker, and Sue Link.

Absent Member(s): Erik Dill, Phil Barlow, Al Howat, Harvey Thomas, Tracey Gionta (BOE), and Tiffany Quinn (P&R).

Other(s) First Selectman Emmett Lyman, Thomas Romagnoli and Scott Scholl (Downes Construction), David Stein (Silver Petrucelli), Ron Turner-Facilities Director, Harry Link, Charlie Dickinson (recorded with a digital camera), Terri Dickinson, David Carpenter and Beth Dillon.

3. APPROVAL OF MEETING MINUTES

A. February 21, 2017

Motion by Mr. Blaschik to approve the February 23, 2017 meeting minutes as amended. Second by Mr. Smith and unanimously passed.

-Include First Selectman Emmett Lyman and Julian Leonardo to attendance.

-Page 2, 2nd paragraph, strike "Mansfield" and replace with "Stein".

-Page 3, Audience of Citizens, strike "There was none." And replace with "Charlie Dickinson asked about committee membership".

4. OLD BUSINESS

A. Silver Petrucelli & Associates

Mr. Stein reported phase 2 plans had been issued and were out to bid. Silver Petrucelli has met with the Fire Marshal and Building Official to start their review process. The phase 1 building permit has been issued. The BMS system discussed at the last meeting has been added to the plan documents as an addendum.

B. Downes Construction

Mr. Scholl discussed the bid/mobilize schedule for Phase 1 and Phase 2.

Phase 1

- USDA-Approval 3/8/17
- Subcontract Letters of Intent and Contracts 3/9-3/17
- Target March 20th for Mobilization

Municipal Office Building Committee, Town of East Haddam

- USDA Pre-Construction Meeting 3/24/17@ 1pm

Phase 2

- Issue Bid Addendum March 13-14
- Revise Bid Due Date from March 16 to March 23
- Scope Review and GMP Preparation 3/23-3/31
- Submit Phase 2 GMP Building Committee Approval 4/6 (Special Meeting)
- Submit to Phase 2 GMP and USDA 4/7
- Anticipate 2 weeks for USDA-Approval
- Target May 1st for Phase 2 Mobilization.

Mrs. Varricchio will be asked to attend the 3/24/17 USDA pre-construction meeting.

The Builder's Risk Insurance will be issued 3/13/17. Fuss and O'Neill will need to sign their AIA contract for abatement management.

- C. USDA-nothing new**
- D. Bills and Invoices**

Downes Construction submitted an invoice for \$54,616.25 for approval at the next meeting.

5. GENERAL DISCUSSION

There will be a public hearing March 14, 2017 at 7 p.m. at the River House regarding tree removal. BSC group will attend to review the landscape design.

Charles Dickinson and Maryjane Malavasi have volunteered to be alternate committee members.

Motion by Mr. Parker to make a recommendation to the Board of Selectman to appoint Charles Dickinson and Maryjane Malavasi as alternate members to the committee. Second by Mr. Blaschik and unanimously passed.

The committee will meet for a ground breaking committee picture at 6 p.m. before the March 23, 2017 meeting.

6. NEXT MEETING

- A. March 23, 2017**

The next scheduled meeting is March 23, 2017.

7. Audience of Citizens

Ms. Dillon gave Mr. Stein her contact information to review the VFW memorial plans.

Mr. Carpenter thanked Silver Petrucelli for speedy review of the DDC request.

8. ADJOURNMENT

Motion by Mr. Blaschik at 7:30 p.m. to adjourn. Seconded by Mr. Parker and unanimously passed.

Respectfully submitted;

Edward C. Blaschik
Secretary