

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
November 16, 2017
DRAFT

1. CALL TO ORDER

Mr. Mansfield called the meeting to order at 7:00 p.m. at the Town Grange.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Committee Members: Craig Mansfield, Edward Blaschik, Al Howat, Chuck Smith, Roy Parker, and Erik Dill.

Absent Member(s): Maryjane Malavasi, Phil Barlow, Sue Link (BOS), Harvey Thomas (BOF), Tiffany Quinn (P&R), and Jim Ventres (Land Use Administrator).

Other(s) First Selectman Emmett Lyman, Scott Scholl, Ron Turner (Facilities Director), Vinny Garofalo (Building Department), Denise Dill (Tax Collector), 2 citizens and Ruth Ziobron (Recording Secretary).

3. APPROVAL OF MEETING MINUTES

A. November 9, 2017

Motion by Mr. Blaschik, second by Mr. Dill and unanimously passed to approve the November 9, 2017 meeting minutes as presented.

4. OLD BUSINESS

A. Silver Petrucelli & Associates

Silver Petrucelli was not able to attend tonight because of a prior commitment. Mr. Stein provided an email with an update that was reviewed with the committee. It is filed at the Selectman's office.

Mrs. Varricchio cut the Purchase Order today for Interscape.

The next Owner's meeting will take place on site to review the outdoor sign placement.

B. Downes Construction

The following documents were reviewed.

-Downes Building Committee Agenda for 11/09/17.

-Intelligent Signage Inc quote to refurbish 1-40" x 30", 2-18" x 24" and supply 1 40" x 30" bronze plaque for \$7,961.00. Pricing did not include crating and shipping to the factory or installation of plaques. Mr. Mansfield requested that the town contract directly with the contractor. Mr. Parker did not believe it would be necessary to refurbish all the plaques. Mr. Blaschik suggested polishing of some of them. Mr. Scholl will research this item and provide a new quote.

The transformer was due this week but has been delayed due to the storm last week. Eversource does not anticipate delivery until the 2nd week of December. Mr. Scholl and Mr. Mansfield have contacted Eversource to expedite delivery.

The following change orders were presented by Mr. Scholl for review and approval. Mr. Mansfield noted that the Owner's Subcommittee had reviewed all change orders being discussed.

Motion by Mr. Howat, second by Mr. Parker and unanimously passed to approve COP #3ee-Hardboard at gym roof eave, VE item #7, \$6,623.

Motion by Mr. Parker, second by Mr. Howat and unanimously passed to approve COP #3t- Replace motorized window shades with manual roller shades, VE item #20- (\$12,187).

COP # 18 was tabled.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve COP#37-Modify existing steel beam at entrance, RFI#59, \$23,531.

Motion by Mr. Parker, second by Mr. Blaschik and unanimously passed to approve COP#38 – Beam connection at exterior masonry wall, PR #30, \$2,572.

Motion by Mr. Blaschik, second by Mr. Dill and unanimously passed to approve COP#64 – Overtime work for universal concrete, \$0.

Motion by Mr. Howat, second by Mr. Parker and unanimously passed to approve COP#84 – Additional light fixtures, RFI's 158/159, \$2,393.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve COP#90a-Additional concrete pour at foundation wall, correction to proposal, \$182.

Motion by Mr. Howat, second by Mr. Parker and unanimously passed to approve COP#101- Spray foam reconciliation with new contractor, allowance, \$250.

Motion by Mr. Smith, second by Mr. Howat and unanimously passed to approve COP#102 – Additional blocking at trusses, RFI #176, \$638.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to approve COP#123 – Provide pour stop at new addition area, RFI #190, \$2,166.

Motion by Mr. Parker, second by Mr. Smith and unanimously passed to approve COP#133 – Electrified hardware at aluminum doors, RFI #199, \$16,475 out of the contractor's contingency.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to approve COP#150 – aluminum door for opening 019, RFI #199, \$2,097.

Motion by Mr. Blaschik, second by Mr. Parker and unanimously passed to approve COP #152 – Dampers at vault, contract drawings verses shop drawings, (\$2,000).

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to approve COP #3D eliminate side lights (\$16,016).

COP #144 – Electrical for sewer ejector pump panel -\$21,500 is an item missed by Silver Petrucelli and will be discussed at the next meeting.

Motion by Mr. Smith, second by Mr. Howat and unanimously passed to approve COP #159- 9’4” Overhead door, \$2,193.

Beth Dillon and Mr. Scholl have met on site. She asked for 10 feet of wall space for the Veteran’s Memorial. The display case will be refurbished to meet their needs but there will be a need for them to use some of the wall space outside the case to get the full 10 feet.

Mr. Parker will give the exterior sconces to Mr. Turner to bring on site.

C. USDA-nothing new.

C. Bills and Invoices-nothing new.

5. GENERAL DISCUSSION

BSC group will be contacted to review and address the water runoff issues on/near the Shae residence.

A. 2018 Meeting Schedule

A 2018 meeting schedule will be available for approval at the next meeting.

6. NEXT MEETING

A. December 14, 2017

Motion by Mr. Blaschik, second by Mr. Parker and unanimously passed to schedule a special meeting on Thursday, November 30th at 6 p.m. at the Grange.

7. Audience of Citizens

Mr. Mansfield reviewed with Lynn Woodward (East Haddam Ambulance Association) her office technology specifications. An offline follow-up conversation will be had.

8. ADJOURNMENT

Motion by Mr. Blaschik at 8:06 p.m. to adjourn. Seconded by Mr. Blaschik and unanimously passed.

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Respectfully submitted;

Edward C. Blaschik
Secretary