

Board of Selectmen
Grange Hall
March 1, 2017
Regular Meeting Minutes

Selectmen Present: E. Lyman; S. Link; E. Malavasi

Also Present: B. Auld; R. Bennett; E. Blaschik; C. Brownell; K. Cavallo; S. Daigle; C. Dickinson; T. Dickinson; B. Dutch; T. Gelston; J. Moreau; A. Mosig; K. Mosig; J. Potash; K. O'Boyle; T. Quinn; C. Riling; J. Ruzika; R. Smith; R. Turner; L. Zemienieski

1. First Selectman Lyman called the Board of Selectmen's meeting to order at 7:00 p.m. and the attendees said the Pledge of Allegiance.
2. Approval of Agenda: Motion made by Mr. Lyman, seconded by Ms. Link, to approve the agenda as written. Unanimous aye.
3. Approval of Minutes: Special Meeting of February 11, 2017 and Special Meeting of February 13, 2017, Special Meeting of February 15, 2017, and Regular Meeting of February 15, 2017.

Motion made by Mr. Lyman, seconded by Mr. Malavasi, to approve the minutes of the Special Meeting of February 11, 2017 as written. Unanimous aye.

Motion made by Mr. Lyman, seconded by Ms. Link, to approve the minutes of the Special Meeting of February 13, 2017 as written. Unanimous aye.

Motion made by Mr. Lyman, seconded by Mr. Malavasi, to approve the minutes of the Special Meeting of February 15, 2017 as written. Unanimous aye.

Motion made by Mr. Lyman, seconded by Ms. Link, to approve the minutes of the Regular Meeting of February 15, 2017 as written. Unanimous aye.

4. Correspondence:

There was no correspondence discussed at the meeting.

5. First Selectman's Report: Mr. Lyman reported on the following items.

- The East Haddam Schools are participating in the Read Across America Program and he read to the first graders this week and will read at the Middle School next week.
- The Selectmen completed their work on the Town's proposed 2017-18 budget and moved to present it to the Board of Finance. He stated that it was a challenging year due to the state's numerous proposed cuts. He noted that the state budget will not be finalized until

April or May which adds to the difficulty of projecting revenues and expenses for the Town and the Selectmen did the best they could with the information they have.

6. Citizen's Concerns: There were no citizen's concerns expressed at the meeting.

7. Unfinished Business:

A. Shagbark Solar Project Discussion: Mr. Lyman reported that the project is moving forward. He noted that the Town had one additional legal expense on February 7th for \$129.50 bringing the Town's total legal expenses for the project to \$13,523.50. In response to an inquiry from Ms. Link, Mr. Lyman advised that the recent legal charge was for the attorney to review the agreement with Shagbark's new financing entity. He noted that everything was in good order.

B. Goodspeed Airport Scenic Easement: There was no new update on this agenda item.

C. Cemetery Committee Discussion: Mr. Lyman called the Selectmen's attention to materials in their meeting packets related to this agenda item. He reported that he spoke with Lew Carlson regarding the historic role the Cemetery Committee played. He stated that the past and present role of the Committee is primarily of an advisory nature and the Town is responsible for the maintenance of the cemeteries. Mr. Lyman advised that it is his recommendation to continue having the Town's Director of Operations manage the upkeep and maintenance of the cemeteries with the Cemetery Committee providing oversight and advice.

In response to a question raised by Ms. Link, Mr. Lyman stated that he believed the Cemetery Committee would participate in any decision to designate property for a new Town cemetery; however, he was not aware of any need for that at the present time. There was a brief discussion regarding the availability and potential sale of plots in the Town cemeteries. The Selectmen agreed that there was no further action to take on this agenda item.

D. Solid Waste Facility Ordinance Amendment Discussion: Mr. Lyman reported that he had spoken with Mr. Randy Dill regarding his proposed amendment to the Town's ordinance related to the transportation of solid waste. He stated that Mr. Dill will put together a detailed proposal including the establishment of a board of appeals for fines imposed by the Town for infractions related to the amended ordinance as well as for other tickets issued by the Town.

8. New Business:

A. Firehouse Project Amendment Discussion: Mr. Lyman recognized Fire Chief Auld who presented materials related to the Firehouse Renovation Building Committee's request to make several changes to the scope of the existing renovations project. Chief Auld reviewed the materials, noting that the Committee would like to add a second additional bay at Firehouse Company #2 to house the newly acquired tanker truck and a

corresponding vehicle exhaust system for that bay at Company #2. He advised that, after discussions with Mr. Lyman, Ms. Varricchio, Bob Bennett, Ron Turner and the Town's attorney, he feels this is the best course of action and can be paid for with funds from the Fire Department's capital reserve funds. He noted that, provided the Town remains committed to saving for the Fire Department's capital needs, the additional work can be accomplished without jeopardizing the Department's long-range capital plans.

Mr. Lyman emphasized that, if the Building Committee and Board of Finance approve Chief Auld's proposal, the transfer of funds would have to be voted on at a Town Meeting. Fire Chief Auld acknowledged that he understood the need for the citizens' approval and that if the citizens did not approve the transfer of funds the project would move forward under the original scope of a single bay addition.

Motion made by Mr. Lyman, seconded by Ms. Link, to support Chief Auld's proposal to the Board of Finance to expand the scope of the Firehouse Building Committee's project to include a second additional bay and the installation of a corresponding vehicle exhaust system at Firehouse Company #2 and to pay for the additional work using funds from the Fire Department's capital reserves. Unanimous aye.

- B. 2017 Local Plan for Emergency Medical Services Approval: Mr. Lyman reported that the Local Plan for Emergency Medical Services was approved by the board in January 2016. He stated that the Plan requires a yearly review to update administrative items, goals, etc. He recognized Ms. Quinn who confirmed that the Plan needs to be reviewed every year and noted several updates that had been made to it during this year's review. In response to a question from Ms. Link, she advised that the only required signatures are from the Chief of the Ambulance Association and the First Selectman. She noted that the Town's Office of Emergency Management Services also reviews the document.

Motion made by Mr. Lyman, seconded by Mr. Malavasi, to approve the revisions to the Local Plan for Emergency Medical Services and authorize Emmett J. Lyman, First Selectman of the Town of East Haddam, to execute and deliver any and all documents on behalf of the Town of East Haddam to the State of Connecticut, Department of Public Health. Unanimous aye.

- C. Board/Commission/Committee Changes (ZBA, MOBC):

Zoning Board of Appeals

Mr. Lyman called the Selectmen's attention to a number of letters from the Zoning Board of Appeals recommending reappointments to the board. He also noted that Stu Wood, who has been Chairman of ZBA since 1971, is stepping down as chairman of the committee and Greg Daigle will be taking on that role.

Motion made by Mr. Lyman, seconded by Mr. Malavasi, to reappoint William Smith and Diane Quinn as regular members for five-year terms to expire January 2021 on the Zoning Board of Appeals. Unanimous aye.

Motion made by Mr. Lyman, seconded by Ms. Link, to reappoint Richard Fiala as a regular member and Laurie Alt as an alternate member for five-year terms to expire January 2022 on the Zoning Board of Appeals. Unanimous aye.

Municipal Office Building Committee

Mr. Lyman called the Selectmen's attention to a copy of an email in their meeting packets from Dan Alexander noting his resignation as an alternate member of the Municipal Office Building Committee.

Motion made by Mr. Lyman, seconded by Ms. Link, to accept, with regret, the resignation of Dan Alexander as an alternate member of the Municipal Office Building Committee. Unanimous aye.

D. Tax Refunds: Mr. Lyman called the Selectmen's attention to two tax refunds.

Motion made by Mr. Lyman, seconded by Ms. Link, to award the following tax refunds in the amounts presented.

- \$ 186.50 to Matthew D. Melnick, and
- \$ 109.48 to Michael & Darla Blair.

Unanimous aye.

9. Public Comment: The following comments were discussed at the meeting:

- In response to a question from Mr. Dickinson, Mr. Lyman recognized Chief Auld who advised that including a second additional bay at Firehouse Company #2 would allow them to house the recently purchased tanker truck as well as several other emergency support vehicles currently left outside.

Chief Auld responded to a follow-up question from Terry Dickinson on this subject, advising that at this time there are no working apparatus stored in the Lake Hayward facility, however, storage of the Fire Department's vehicles will be reorganized after the building project is completed.

- In response to a question from Ms. Dickinson, Mr. Lyman stated that two payments totaling \$42,500.00 have been received by the Town for the paving of Rolling Hills Road and additional funds will be paid after the two remaining lots are sold.
- In response to a question raised by Mr. Gelston, Mr. Lyman advised that the Town is aware of the plan Mr. Ventres presented to the Inland Wetlands & Watercourses Commission for creating playing fields at the Old Middle School and that the project has been in the Capital Projects plan for several years but was removed from the budget this year. He confirmed that the Town and the Municipal Office Building Committee agree that it would be best to see how the drainage on the site is impacted after all construction is completed before designing any athletic fields in the lower section of the property.

- Mr. Moreau thanked the Firehouse Renovation Building Committee for the work that they have done so far. He noted that he has previously spoken in favor of installing a ventilation system in Firehouse Company #2 and he also thanked the Committee for recommending that the scope of their project include that work.

10. Selectmen's Discussion:

- A. 2017-2018 Budget Schedule: Mr. Lyman reported that the Selectmen will meet with the Board of Finance on March 13th and submit their proposed 2017-18 budget. He advised that the Board of Finance will meet on March 18th and, potentially, on March 27th.
- B. Ordinance Codification Discussion: Mr. Lyman recapped the project to update the Town's Ordinance book and requested the Selectmen begin reviewing the material they have so that the project can move forward. He noted that he is not setting a schedule at this time but stated that, after the Town's budget is finalized, he would like to turn the Board's attention to this issue. There was a brief discussion regarding the existing ordinances.

In response to a question raised by Mr. Malavasi, Mr. Lyman advised that the Commission on Aging made the decision not to allow alcoholic beverages in the Senior Center. Mr. Malavasi shared the Lion's concern about the change in the rules for the Senior Center. The Selectmen discussed inviting Senior Center Director Parker to one of their next meetings.

11. Adjournment: There being no additional business to discuss, a motion was made by Mr. Lyman, seconded by Ms. Link to adjourn the meeting at 7:45 p.m. Unanimous aye.

Recorded

Respectfully submitted,
Susan Link, Secretary