

**East Haddam Water Pollution Control Authority**  
Town of East Haddam  
Grange  
7 Main Street  
East Haddam, CT 06423

**Tuesday, December 5, 2017**  
Regular Meeting Minutes

**1. CALL TO ORDER:**

The meeting was called to order at 7:04 p.m. by Chairman Andrew Lord.

**2. ATTENDANCE:**

Present: Chairman Andrew Lord, Edward Blaschik, Richard Fiala, Robert Casner and Richard Pettinelli.

Absent: Vice-Chairman Arthur Merrow, and John Russell.

Others Present: Jim Ventres, Jason Hofmann (Clean Water Ops.com), and Ruth Ziobron (Recording Secretary).

**3. MINUTES**

**Motion by Mr. Casner, seconded by Mr. Fiala and unanimously passed to approve the October 3, 2017 meeting minutes as presented.**

**Motion by Mr. Pettinelli, seconded by Mr. Casner and unanimously passed to add bills to the agenda.**

**4. Bills**

**Motion by Mr. Blaschik, second by Mr. Casner and unanimously passed to approve the East Haddam News invoice as presented in the amount of \$121.50.**

**5. DISCUSSION**

**A) Water Planet Report**

Mr. Hofman reviewed the following. It is filed at the Land Use Office:

- Report on the Operation and Maintenance of the East Haddam Water Treatment Plant and Collection System dated December 5, 2017.
- Clean Water Ops invoice for \$9,805.43

-Clean Water Ops 11/6/2017 invoice for \$9,805.43.

Authority members asked Mr. Hofmann to contact Osterman Propane for a quote.

At the end of October, the computer system signaled false alarms for open valves; NIC systems sent out a tech to fix the computer glitch. The system is working normally at this time.

There was a power outage at the pump station from 10/27 – 10/30, and the generator supplied power. The electricity lines were repaired by Eversource.

Blower belts at the plant wore out and were replaced.

Two external valves, one pump valve and an excizer are to be replaced at the Plant. A+ Pumps has replacement parts on order with work to be completed within the next two weeks.

Replacement of the DO meter and probe, along with the effluent; H/temperature probe is in progress. A new effluent probe is at the plant to be installed and the DO parts have been ordered from Hach.

The generator at Dock Road has a radiator leak; parts for a new radiator are on order.

Alarm call-outs toward the end of November indicated that the WAS pump at the plant is in need of replacement; Tri-State Wastewater has a new pump on order.

Mr. Blaschik raised concern for the August NIC Systems Corporation invoice for labor expenses of over \$4,000 for a \$790 software package and how to budget for these types of items. Mr. Hofman explained that equipment needed to be recalibrated to interface with the new software package. Mr. Pettinelli asked if replacement equipment could be purchased that would interface with future upgrade software packages in order to save future labor costs. Mr. Hofman replied no. Mr. Lord stressed the importance of a capital improvement schedule for budgeting purposes.

## **B) Budget Discussion**

The following items were reviewed and discussed.

-East Haddam WPCA October 2017 letter to users.

-Operation and Maintenance 2018-2019 package outlining the budget.

-Email to Mr. Ventres from Clean Water OPS.COM Grant Weaver dated November 28, 2017 regarding July 1, 2018 fee increase.

-Wildwood DEEP holding tank approval update. The association will assume responsibility for pump outs and will bill cottage owners. The WPCA will receive an annual report.

Authority members are concerned with limited reserves for unforeseen expenses. The BOF and BOS will be asked to attend a WPCA special meeting to discuss a capital reserve plan.

There was discussion about reevaluating EDU's allocated at each address (LIST#).

Mr. Blaschik voiced concern with the Water Planet Company's name change, increased fees and that Grant Weaver was no longer attending meetings.

### **C) Plan of Conservation and Development**

Mr. Ventres distributed an edited Plan of Conservation and Development specific to the WPCA for review.

### **D) Appointments**

**Motion by Mr. Blaschik, second by Mr. Casner to recommend to the Selectman that Andrew Lord and John Russell's expired terms be renewed. Motion passed unanimously.**

## **6. ANNUAL SCHEDULE OF MEETINGS**

**Motion by Mr. Pettinelli, second by Mr. Blaschik and unanimously passed to approve the 2018 schedule of meetings with the addition that meeting location will change in April to the Municipal Office Building.**

## **7. ADJOURNMENT**

**Motion by Mr. Fiala, seconded by Mr. Pettinelli and unanimously passed to adjourn at 8:24 p.m.**

Respectfully submitted,  
E. Ruth Ziobron  
Recording Secretary