



Elementary School Renovation Building Committee
Special Meeting
Monday, November 14, 2016

MINUTES

Members Present: Jason Guernon, Chairman
Alyson Karpiej, Secretary
Eric Barber, Treasurer
Gregory Grinsfelder, Vice Chairman
Bryan Perry

Members Absent: Elisa Bannon

Other Present: Brian Reas, Superintendent of Schools
Albert Jacunski, Jacunski Humes Architects
Ron Turner, Director of Operations
Alan Aldag, BVH
Cindy Hughson, Recording Secretary

1. Call to order

Mr. Guernon called the meeting to order at 7:00 pm.

2. Approval of Minutes from Regular Meeting on September 19, 2016

Motion to approve the regular meeting minutes from the September 19, 2016 was made by Mrs. Karpiej and seconded by Mr. Grinsfelder.

FAVOR: (4) Guernon, Karpiej, Grinsfelder, Barber

OPPOSED: (0)

ABSENT (1) Bannon

ABSENTIONS: (1) Perry

3. Update on all East Haddam Elementary School Projects

Mr. Jacunski updated the committee on the progress of the following projects.

The Roof: Roof is complete with 2 items left on the punch list. Warranty should be in by the end of the month. 30 year, parts and labor. Allied Roof has not submitted the last requisition for payment yet.

There was an issue with 2 fans that were removed from the roof and need to be replaced. Allied does not know exactly what happened to the fans and is willing to split the cost with the town for the replacement. The committee feels it was an issue caused by Allied and they should bear the cost of replacement. Mr. Jacunski will go back to the company and discuss.

The Site: Site is complete. Final request for payment was submitted along with the final As-built. The company did not bid on the additional line painting work. Mr. Jacunski will look for other contractors who may be willing to do this.

The Boiler: There have been issues with the boilers since they have been installed. A pipe fell off the back, there were issues with one boiler not firing up and another turned off. The water heater also is shutting off each night. Mr. Jacunski and Mr. Aldag have been working with Southport Contracting on fixing these problems. Mr. Aldag will have the manufacturer of the boilers and the heater come and do a full inspection of the installation and ensure all is working properly. Mr. Jacunski will not sign off on any payments until all the problems are fixed and the boilers are running properly.

4. Discussion on punch list items, all projects

All punch list items were discussed in update above.

5. Discussion and possible action on current invoices and expenditures

There are no invoices to approve at this time.

6. Discussion of Future Meeting/Dates

The committee discussed the next meeting. A special meeting will be held on December 12 at 7:00pm in the Elementary School.

7. Adjournment

Motion to adjourn at 7:34 pm was made by Mr. Grinsfelder and seconded by Mr. Barber.

FAVOR: (5) All Present
OPPOSED: (0)
ABSENT (1) Bannon
ABSENCES: (0)

Respectfully Submitted,

Alyson Karpiej
Secretary