

**EAST HADDAM PUBLIC LIBRARY SYSTEM**

**BOARD OF TRUSTEES MEETING**

**May 11, 2017**

**6:30 pm at the Rathbun Branch**

**TRUSTEES PRESENT:** Joanne Rocznik; Celina Nelan ; Maureen Gillis; Dawn Barlow; Eileen Schwartz;  
John Bielot, Vicki Riley

**TRUSTEES ABSENT:** Andrea Pascal

**ALSO PRESENT:** Michael Gilroy

Minutes from April 13, 2017 meeting were approved as written.

**REPORTS:**

**DIRECTOR'S REPORT:**

Michael recapped his director's report – The Handicap Accessibility study has begun. The library is hosting a Moose program on May 26 at the Grange – board members and Friends groups are asked to provide refreshments. There is a sub being trained and will fill in for Amanda while she is out sick. This person will be a sub moving forward – after Amanda returns.

The Selectmen met with Joanne from the Reading Room Association – there is research into a realistic amount the endowment can contribute annually.

Friends update: The Friends of the EHFPL donated \$2,500 as per a funding request. Their book sale will be June 3. The Rathbun Friends are working on Fridays at 5:30 – First up is Martin Podskoch on June 16. There will be a Goodspeed talk in July.

**FINANCE COMMITTEE:**

YTD budget is on target. Maintenance costs are higher than budgeted – there are a couple of items that are running under which will balance out the bottom line. We discussed how Michael is managing the 4,000 cut from the initial budget as per the Selectmen's request. There are a number of ways including ordering fewer audio books. The \$2,500 donation last month will also make up the difference. The Special Revenue fund was reviewed. There is \$500 in unrestricted funds. We reviewed the draft for a Legacy Brochure. Eileen will reach out to Bill DiCristofaro to see if he will take a look and help guide our efforts.

**PROGRAM COMMITTEE:**

The program committee reviewed the ongoing plans for the Comer event in Sept. Site cleanup is happening. The Vo Ag class from the High School will help prepare the site for planting. The plants are ordered. The summer reading program has been set. 75 children will be receiving their first library cards. Elementary School teachers will be reading throughout the summer. There will be an Astronomy

Night program on May 20<sup>th</sup>. Knitting in Public will take place at East Haddam Public Branch June 10 from 10-12.

**GOVERNANCE COMMITTEE:**

Four candidates were put forth – two to each party. November 8 will be the orientation for new Library Trustees

**Old Business:**

The Volunteer appreciation event will be held on June 7<sup>th</sup>. We reviewed the invitation list - Evites will go out this week. Trustees are asked to bring a couple of appetizers each. Set up at 5:30.

Meeting adjourned at 7:12pm

Our June meeting will be the appreciation event on June 7.