

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam  
Municipal Office Building Committee  
Owners Subcommittee  
June 8, 2017 5:30 PM  
Adopted June 22, 2017

**1. CALL TO ORDER**

The Regular Meeting of the East Haddam Municipal Office Building Owners Sub Committee was held on Thursday, June 8, 2017 at 530 p.m. at the Grange.

**2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)**

Municipal Office Building Committee Members: Craig Mansfield, Al Howat

Absent Member(s): Chuck Smith

Other(s) Scott Scholl (Downes Construction),

**3. Project Update**

Mr. Scholl reviewed the construction timeline in detail with the group. Scott noted an additional two weeks had been added to the timeline for completion of the project due to the a few loadbearing wall that need to be removed. Scott stated these plans to keep the project completion date would be presented at the next meeting. This will be discussed with full committee at meeting.

**4. Change Orders**

No change orders have been drafted to date. The first set of change orders are expected to be credits related to the Value Engineering that had been agreed to. Additionally, Mr. Scholl expects there to be a change order related to the loadbearing walls discussed above.

**5. Bills and Invoices**

Mr. Mansfield and Mr. Howat reviewed the submitted bills and invoices at the Owner's Subcommittee meeting. They were briefly reviewed before approval.

Subcommittee members reviewed Downes application #4 in the amount of \$515,135.28.

**Motion by Mr. Howat to recommend to the full committee Downes Constructions proposal 4, application #4 in the amount of \$515,135.28. Second by Mr. Mansfield and unanimously passed.**

**Motion by Mr. Howat to recommend to the full committee AIA#4 Geotechnical for Silver Petrucelli in the amount of \$5,489.00. Second by Mr. Mansfield and unanimously passed.**

**Motion by Mr. Howat to recommend to the full committee the Fuss and O'Neill invoice for additional fees in the amount of \$7,725.00. Seconded by Mrs. Mansfield and unanimously passed.**

**6. NEXT MEETING**

- A. June 22, 2017** - The next scheduled meeting is Thursday, June 22, at 530 p.m. at the Grange.

**7. Audience of Citizens**

None

**8. ADJOURNMENT**

**Motion by Mr. Mansfield at 6:53 p.m. to adjourn. Seconded by Mr. Howat and unanimously passed.**

Respectfully submitted;

Craig Mansfield  
Chairman