

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
Owners Subcommittee
August 10, 2017 5:30 PM
Approved

1. CALL TO ORDER

The Regular Meeting of the East Haddam Municipal Office Building Owners Sub Committee was held on Thursday, August 10, 2017 at 530 p.m. at the Grange.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Committee Members: Craig Mansfield, Al Howat, Chuck Smith

Absent Member(s):

Other(s) Scott Scholl (Downes Construction), Paul Jorgensen (SPA)

3. Approval of Minutes

Motion to approve minutes from the July 27, 2017 minutes by Al Howat, seconded by Chuck Smith. Motion passed unanimously.

4. Project Update

Mr. Scholl reviewed the construction timeline and two week look ahead in detail with the group. Mr. Scholl noted they continue to be able to stay on schedule by shifting work where they can. There are some items that will be coming up for discussion that could impact the schedule but this is not anticipated.

A discussion was held around a request from the town clerk to rework the millwork for the second time. Mr. Mansfield noted that Mr. Dill had attended a meeting on behalf of the committee as the space needs subcommittee chairman and would provide additional details at the full committee meeting later tonight.

5. Change Orders

Several change orders related to the value engineering were reviewed. Mr. Howat asked about back up to the reductions to show how final numbers were calculated and to document reasons why in some cases we did not receive the full anticipated credits. Mr. Scholl will rework the COP's's for the next owners meeting.

6. RFI review

Mr. Scholl reviewed all of the open request for information (RFI). Currently the majority of the issued RFI's are for clarification only and will have no cost implication t the project. There are a few that are still being reviewed that will have some cost associated.

7. Bills and Invoices

Subcommittee members reviewed Silver Petrucelli invoice in the amount of \$2400.

Motion by Mr. Howat to approve Silver Petrucelli's AIA document G802-2007 amendment number 5 in the amount of \$2400 for GeoInsite. Second by Mr. Smith and unanimously passed.

7. NEXT MEETING

- A. August 24, 2017** - The next scheduled meeting is Thursday, August 24, at 530 p.m. at the Grange.

8. Audience of Citizens

None

9. ADJOURNMENT

Motion by Mr. Mansfield at 6:50 p.m. to adjourn. Seconded by Mr. Howat and unanimously passed.

Respectfully submitted;

Craig Mansfield
Chairman