

Board of Selectmen
First Selectman's Office
September 13, 2017
Special Meeting Minutes

Selectmen Present: E. Lyman; S. Link; E. Malavasi
Also Present: D. Denette; L. Zemienieski

1. First Selectman Lyman called the Board of Selectmen's meeting to order at 4:18 p.m. and the attendees said the Pledge of Allegiance.
2. Ordinance Codification Discussion: Town Clerk, Deb Denette, noted that she and Linda Zemienieski reviewed the proposed code book and provided any new and/or amended ordinances the town had passed via Town Meeting to General Code to be included in the Code. Ms. Denette noted that she provided each of the board members with a final version for their review. Ms. Zemienieski provided the minutes from previous Board of Selectmen meetings where the board had discussed each recommendation from General Code and provided their decisions on changes. Ms. Denette also reviewed the process going forward which included one or possibility two Public Hearings, Board of Selectmen meeting and Town Meeting. She noted that given the current date there was no possible way to get this project to Town Meeting prior to the November election. She asked if the board would prefer to wait to move this forward until after elections since the board membership would change. The board decided that it would probably be best to wait but noted that they didn't want to delay this project for another two years and would urge that this be moved forward as quickly as possible after the municipal election.

The Board did discuss a couple ordinances that either needed to be moved forward immediately or had to be reviewed due to conflict with what was written in the code. The board noted that the changes to the Tax Relief for the Elderly and Disabled Ordinance had already been approved by the Boards of Selectmen and Finance and needed to be added to the next Town Meeting and not wait until the Code was adopted. Ms. Denette or Ms. Zemienieski will provide General Code with the amended ordinance after Town Meeting.

The board then discussed the Solid Waste Facility Ordinance. It was noted in the minutes of the Board of Selectmen meeting of September 24, 2012 on page 3 that the board chose to leave the permit fee at \$50.00 for commercial collectors however in the final version of the Code the commercial collector fee is \$250.00. The board deliberated on this item and decided to amend the decision made by the previous Board of Selectmen.

Motion made by Mr. Lyman, seconded by Ms. Link, to amend the decision made by the Board of Selectmen on September 24, 2012 and to set the license fee for commercial collectors in section 279-6B at \$250.00 per year. Unanimous aye. It was noted that this was already the license fee noted in section 279-6B of the Code so there would be no need to update General Code.

The board had further discussions on the best way to explain this process to the public to generate the least amount of confusion. Ms. Denette commented that this process was not designed to rewrite the ordinances but rather take what was already in place and provided consistency with State Statute and update them to current law. The board noted that was the point that needed to be clear to the public prior to the first Public Hearing.

The board decided that it would be beneficial to the public to post the draft code and supporting documents on the website with a description of intent, process and intended outcome of the project. This would give the public time to review and ask questions prior to the Public Hearing. These question could then be included in the Public Hearing presentation. Ms. Denette offered to draft the introductory text and provide the draft to the board for their next meeting for review. The board thanked Ms. Denette for her offer and agreed to put this item on the next agenda for review.

3. Public Comment: There was no public comment at the meeting.
4. Adjournment: There being no additional business to discuss, a motion was made by Mr. Lyman, seconded by Mr. Malavasi, to adjourn the meeting at 5:03 p.m. Unanimous aye.

Respectfully submitted,
Susan Link, Secretary