

Minutes

Governance Committee of East Haddam Library System

Held at EHFPL

October 4, 2017

Present: Michael Gilroy, Maureen Gillis

Absent: Vicky Riley-Pach

Maureen called the meeting to order at 5:15 pm.

Committees-2018 New members will be assigned to the 3 standing committees at the November Board meeting; Governance discussed possible assignments based on members' preferences and skills.

New Trustee Orientation Topics and handouts were discussed. Deb Denette is set to swear in new Trustees at 5:30 before the November board meeting. The FOI training information has been sent out to all Trustees. It will be held November 14, 2017 at 7:00 p.m. at the Gelston House (Red Room).

Mike will give a tour of Rathbun after the December board meeting and of EHFPL after the January meeting (primarily for new members, but all Trustees are welcome).

Governance: An overview of the key responsibilities for the Governance Committee was discussed. The 2018 Board Calendar has been drafted, and includes key Governance deliverables. Changes to be made to the Board Manual include Lion Services; C-Car changes; any new policies; Board List; financial information, etc. The bylaws should be reviewed in late 2018.

Each committee will need to elect a Chair at their first meeting and revise the Board calendar accordingly.

The key objective of the new Board will be to determine the strategy for Accessibility by working with the Town to set up a Town-wide committee to study and recommend options. This work might take the place of the One Year plan; hence, work on the One Year Plan was left off the 2018 calendar (for now).

2018 Schedule of Meetings:

This has been created and will be sent to all Trustees. Once a Secretary and President/Co president are elected at the November meeting, the schedule, including this information, needs to be submitted to the Town Clerk.

Meeting adjourned at 5:45.

Maureen Gillis