

**EAST HADDAM PUBLIC LIBRARY SYSTEM**

**BOARD OF TRUSTEES MEETING**

**October 19, 2017**

**6:30 pm at the Rathbun Branch**

**TRUSTEES PRESENT:** Joanne Rocznik, Eileen Schwartz, John Bielot, Maureen Gillis, Vicki Riley, Dawn Barlow

**TRUSTEES ABSENT:** Celina Nelan, Andrea Pascal

**ALSO PRESENT:** Michael Gilroy, Jane Chisholm, Bill Barney, Janine Broe

Minutes from September 14, 2017 meeting were approved as written.

**REPORTS:**

**DIRECTOR'S REPORT:**

Michael recapped his director's report. Discussion was had regarding instituting a bulletin board policy. The policy considered was as follows:

*Non-profit entities may request to have their fliers posted on the library bulletin boards. Posting the fliers is at full discretion of the staff. Fliers must be no larger than standard letter sized paper, may be posted for no longer than 90 days, and may only be posted if there is space available. East Haddam Organizations will be given first priority. The library reserves the right to remove and dispose of any posting at any time.*

Joanne made a motion to accept the proposed bulletin board policy. Vicki seconded. The motion was approved.

**FINANCE COMMITTEE:**

The committee will discuss at their upcoming meeting setting guidelines regarding fundraising monies and whether they should be deposited into the special revenue fund or credited to the general fundraising line.

**PROGRAM COMMITTEE:**

The programming committee is working on a February fundraising event – possibly on Feb 11 or 12 “Everything Chocolate”. This will be at the Senior Center – proposed ticket price \$20 per person.

**GOVERNANCE COMMITTEE:**

It was confirmed that Jane Chisholm will be a write in candidate for the two year term.

There will be an orientation for the new trustees at 5:30 on November 9<sup>th</sup> followed by the November meeting. Officers will need to be elected and committee assignments made. On November 14<sup>th</sup> there will be a session offered on the FOI at 7:00pm Gelston House, the Red Room.

**Unfinished Business:**

Building transfer of the EHFP branch is still pending.

Accessibility Study/Long term strategy for Library System – to be addressed by the trustees after the election.

There was discussion regarding the need for trustees to advocate and educate our town officials and general citizenry regarding the value our library system is to the community vs. cost (especially vis a vis other towns). There is much misunderstanding about the cost vs. value of having 2 facilities. Mike will prepare a one pager on the cost/value of the libraries. Mike will ask Harvey Thomas (our Finance Committee liaison) to attend our next meeting.

**New Business:**

There was discussion regarding a policy on speakers. Dawn made a motion that the policy regarding program speakers whose fee is in excess of \$500 must be referred to the Board of Trustees for approval. Joanne seconded. The motion passed.

Maureen presented Michael with two books (one for each branch) for the Children's Program: "The Saved Seed" and packets of seeds– a gift from the East Haddam Garden Club.

Meeting adjourned at 7:03pm

Our next meeting will be November 9, 2017 at the Moodus Branch.