

EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

April 15, 2018

6:30 pm at the Rathbun Branch

TRUSTEES PRESENT: Bill Barney , Joanne Rocznik, Dawn Barlow, Juliana Tryon Ranaudo, Andrea Pascal , Jane Chisholm, John Bielot, Vicki Riley

TRUSTEES ABSENT: Janine Broe

ALSO PRESENT: Michael Gilroy

The meeting was called to order at 6:32pm. Minutes from February 8, 2018 meeting were approved as written.

Director's Report:

There will be an overhaul of the catalog beginning in about 1 month.

The NEH Grant was accepted and the green light given to contact and schedule the shelving vendor. Shelving will be movable in the case of a new library facility.

Committee Reports:

FINANCE COMMITTEE:

The budget was discussed at the last committee meeting. The committee's goal is to utilize all available funds without going over. We will stick as close to the budget as possible.

The committee and the director will work to show where the gaps are without the assistant director position.

PROGRAM COMMITTEE:

Over \$300 was raised in the recent "heart" campaign.

On April 27th there is an Autism forum with speakers from the Franklin Academy and the public. There is interest in continued, ongoing forums related to this topic.

The Library will participate in the April 28th Celebrate East Haddam event.

The committee hopes to participate in the May 19th Bike Rodeo and to give a gift certificate to a child to use at the show. This is pending clarification from the town on utilizing the parking lot at the Town Office.

July will be a Super Hero movie night and August will be "Dog Days of Summer", which will feature a dog parade and rescue event.

The committee is also working on a series of videos showing how a family uses the library in different ways. Facebook will be updated with new graphics and patron quotes.

The Science Fair will be held next year as there was a lack of time for proper planning this year.

Bill Barney already has 6 town business ready to participate in the "What we are reading" campaign. 4 more will join shortly. Selections will be updated monthly. Joanne will see if Maureen will assist with a press release.

GOVERNANCE COMMITTEE:

The committee asked the BOT to review the calendar for accuracy and reminded the group of the upcoming April 16th Planning meeting.

There were only 2 replies to the 2017 Board Effectiveness survey. These will be housed in the Google Drive. The committee will work to simplify the survey for next year.

The committee suggested solidifying the members of the new Planning Subcommittee and presenting those names to the First Selectman for feedback/additions.

Unfinished Business:

The building transfer of the EHFPL branch was rejected in probate. It appears that instead of being part of the endowment, the Reading Room Association may own the building. If this is the case, only a simple real estate transfer is needed. The attorneys are researching the building ownership.

New Business:

Following the suggestion of the Governance Committee, initial suggestions/nominations for the new Planning Committee were given: Bill Barney, Janine Broe, Juliana T. Ranaudo and Joanne Rocznik. The BOT will also suggest Bob Casner (economic committee), George Fellner (author of the ADA study) and Harvey Thomas (Board of Finance).

The group clarified that this planning committee acts prior to the formation of the building committee, that would be necessary for a new facility. The committee will seek to establish the needs of the library and the town.

Michael will reach out to invite the First selectman to our April 16th meeting.

The meeting was adjourned without objection at 7:22pm.

The next meeting will be May 10, 2018 at the EHFPL Branch.