

EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

December 13, 2018

6:30 pm at the EHFPL Branch

TRUSTEES PRESENT: Dawn Barlow, Juliana Tryon Ranaudo, Andrea Pascal, Jane Chisholm, Janine Broe, Bill Barney

TRUSTEES ABSENT: Vicki Riley, John Bielot

ALSO PRESENT: Michael Gilroy

The meeting was called to order at 6:35pm. A motion to accept the Minutes from the November 08, 2018 meeting was made by B.Barney, J.Broe seconded, minutes were approved.

Director's Report

The draft budget is complete and was reviewed by the Finance Committee. Michael may get access to Munis, which may negate the need for a bookkeeper. Cindy is working on his access. J.Chisholm asked if the feasibility study for the library building should be worked into the budget. It was discussed that this might be considered part of a capital improvement that may fall outside that budget draft.

J.Ranaudo asked about posting photos for events such as Family Night on Moodus Green on social media. The group discussed taking and sharing photos at the events we attend and perhaps adding this to our goals for the coming year.

Committee Reports

Program Committee: The committee is gearing up for next year's programs centered around "health".

Governance Committee: The committee will meet again in January. Replies to the annual survey were compiled and distributed to the Board.

Finance Committee: The committee reviewed the budget draft line by line.

Grant writing has been identified as a gap in coverage. Options were discussed such as hiring an additional part time staffer (this option would also improve library coverage), an outside contractor and use of a computer program. M.Gilroy will reach out to colleagues to see how this is handled in other library systems.

The committee discussed the need for seed money for upcoming, larger scale fundraising event. Ideas include business sponsors and a Bank of America fundraising program.

The committee has an upcoming meeting scheduled with Cindy Varricchio for a meeting to discuss a variety of topics.

Planning Committee: The group completed their review. After looking at all options, the committee suggested the Board request a feasibility study to look at the old town hall/grange site.

New Business: B.Barney moved to request a feasibility study to look at the old town hall/grange site, A.Pascal seconded the motion. The motion passed without objection.

The annual Book Sale committee meeting will be held on Wednesday, January 16th at 6pm at EHFPL.

The meeting was adjourned without objection at 7:23pm.

The next meeting will be January 10, 2019 at the EHFPL Branch.