

Board of Fire Commissioners
March 6, 2018
Company #1 Firehouse
Regular Meeting

Commissioners present: Bruce Dutch, Jennifer Spencer Absent: Howie Bogue
Guests: Mike Davis, Chief Brian Auld, Emmett Lyman arrived 6:35pm

1. Call to order at 6:00 pm by Bruce Dutch.
2. Acceptance of Minutes from February 6 with one change – Per Brian Auld budget for fire boat is \$65,000.
 - a. Motion by Bruce Dutch to approve minutes with changes, second by Jennifer Spencer.
Motion passed.
3. Bill Approval:
 - a. Invoices reviewed. Jennifer Spencer requested Bruce Dutch to address FD. Anyone who has permission to charge for supplies is now requested to add printed name to the invoice. Please make sure all invoices and bills now be placed in Commissioners box at Co #1 for regular pick up by Jennifer Spencer. The list of people allowed to charge at Shagbark has been recently updated by Howie Bogue. If your not on the list you are not to charge there unless approval by Chief Auld or a Fire Commissioner.
4. Budget Recap:
 - a. Equipment budget of \$30,000 / \$5,800 – Bruce Dutch to check with Cindy to determine actual budget. Chief Auld notes the need for purchase of 5 sets of turnout gear.
5. Old Business:
 - a. Fireboat purchase: need to check with Linda as to progress as Chief Auld notes he is getting concerned with safety and possible liability issues if boat is not purchased in a timely manner. The boat is in Westbrook – is in stock but will need to be fitted with appropriate equipment and lettered making the process a lengthy one. If we can try to expedite the process from here we will be in a better state to cover the town as needs arise. Please note we had 78 emergency calls which required the use of the boat in 2017. Emmett did review with the move to new municipal building the extra work has delayed progress on this issue. Binder completed for new tanker.
6. Visitors Participation:
 - a. Mike Davis reviewed calls for month of February 2018 addressing response time for career staff to EMS calls – three calls during their time on duty – response time is from 5 minutes to 10 mins before R-1 signed on the air. We reviewed memo to career staff noting immediate response is required for EMS calls. Recommendation to track response times – who responds and encourage use of Active 911.

Mike Davis also asked if the actual hours for them has been reviewed and determined. Has the Lieutenant for Career staff been to meetings of Fire Commissioners as is his requirement. Career staff budget has been discussed with BOS and will next be reviewed by BOF then Emmett will have meeting with career staff and discuss planned changes as to staffing, hours, command and other duties. Chief Auld has outline of needs and would like to offer available position to in house personnel first then external as needed with restrictions as volunteer status.

7. Fire Chief's Report:

- a. Career staff concerns reviewed with Emmett. Budget info to be discussed at BOF meeting on 3-24. After this meeting Emmett plans to meet with career staff along with Fire Chief, Chief of Ambulance and Fire Commissioners when all are available. Fire boat purchase hopefully to be discussed at next BOF meeting and go to bid within 1 month if possible.

The Seagrave is coming back to East Haddam and will be used for Public Relations only. It will not be first line equipment. This truck will only get safety and DOT inspections done - no budget for repairs per Emmett.

8. Fire Marshal's Report:

- a. None

9. Building Report:

- a. Renovation remains incomplete - due to weather meetings have not been held.

10. Equipment Report:

- a. Need to purchase 5 sets of turnout gear this year per Chief Auld.

11. Correspondence:

- a. None

12. New Business:

- a. Jennifer Spencer to purchase white boards for tracking truck repairs.

13. Adjournment: Motion by Bruce Dutch, seconded by Jennifer Spencer, to adjourn the meeting at 6:47 pm. Motion passed.