

Board of Fire Commissioners  
May 1, 2018  
Company #1 Firehouse  
Regular Meeting

Commissioners present: Howard Bogue, Jennifer Spencer & Bruce Dutch Visitors: Emmett Lyman, Brian Auld, Laurie D'Aquila

1. Call to Order 6:00pm
2. Acceptance of Minutes from April 3, 2018
  - a. Motion by Bruce Dutch, seconded by Howie Bogue, to accept the minutes from April 3, 2018 Motion so passed.
3. Bill Approval: Bills reviewed for April submission-- approved as submitted
  - a. Jennifer Spencer noted inability to pay certain bills without the original invoices. Chief Auld to address this at tonight FD meeting.
4. Budget Recap: Expenditures reviewed – noted turnout gear expense submitted May 3
  - a. Jennifer Spencer reviewed appropriate placement for invoices with Dawn Snow.
  - b. Jennifer Spencer also noted Propane is a separate line item per Dawn Snow.
5. Old Business:
  - a. Bids for new Fire boat discussed – all bids were over budget of \$65,000. Will continue to review and make final determination for purchase.
  - b. Dry Erase boards nearing completion for placement at Co #1 and Co. #2 – Thank you to Eric K for assisting Jennifer Spencer in completion.
6. Visitors Participation:
  - a. Nothing new today
7. Fire Chief's Report:
  - a. Career staffing discussed – application submission closed Thursday and will be reviewed this week followed by final interview of qualified applicants.
8. Fire Marshal's Report:
  - a. None
9. Building Report:
  - a. Renovation Committee to have a final meeting to review and approve any outstanding bills/ expenses wk of May 12.
10. Equipment Report:
  - a. Light issue addressed – all tower lights in working order.
  - b. Any issues with trucks to be sent to Howie Bogue and Brian Auld.
11. Correspondence:
  - a. None
12. New Business:
  - a. Jennifer Spencer noted career staff determined we need new system at both firehouses for cleaning solutions for floors/ apparatus/ decontamination. With assistance of paid staff research was done showing best option is from ZAP. They have sent a quote for a new system 1- 4product wire rack -onetime purchase for approx. \$400 and solution for \$195 (for both firehouses). Other manufactures including WB Mason researched but no

appropriate product available. Chief Auld did note he located some solution that will meet needs until new system is purchased – will discuss at next meeting.

13. Adjournment:

- a. Motion by Howie Bogue, seconded by Bruce Dutch, to adjourn at 6:22 pm. Motion so passed.

Respectfully submitted,  
Jennifer Spencer, Secretary