

Board of Fire Commissioners  
September 4, 2018  
Company #1 Firehouse  
Regular Meeting

Commissioners present: Howard Bogue, Jennifer Spencer via phone - Bruce Dutch  
Visitors: Chief Auld, John Sarnik, Emmett Lyman

1. Call to Order 6:00pm
2. Acceptance of Minutes
  - a. Motion by J. Spencer, seconded by H Bogue, to accept the minutes from August 6, 2018. Motion so passed.
3. Bill Approval: Recent submissions reviewed and discussed.
4. Budget Recap: Recent expenditures reviewed.
  - a. Discussion about cost to repair Engine #1 discussed. HB to obtain quotes for repairs needed.
  - b. Discussion regarding OT budget for career staff. We have limited monies available due to multiple calls going out requiring OT dependent on time of call - noted to frequently be near 2pm which is end of shift for JD. Emmett noted he will discuss with Linda and determine best way to reduce expense but cover the town.
5. Old Business:
  - a. Career attire reviewed. Per FC Howie Bogu they will wear button up shirts whenever leaving the building and able to wear like t-shirts while doing chores etc when not out in public. To cover the expense we will utilize the line item for career staff gear as pre-existing gear does fit the new hires.
  - b. Most of the appliances which were on back order have arrived and are being placed on vehicles.
  - c. AED is still on backorder however Capt, Chapman was able to procure a temporary AED for our use from Eversource. The Utility truck will be the vehicle equipped with AED and other emergency medical equipment.
  - d. Log book is now in use.
6. Visitors Participation:
  - a. Per JD - career staff duties have been re-written and have been reviewed prior to this meeting by Chief Auld and Emmett Lyman. Copy of duties given to and reviewed by FC.
  - b. Apparatus response policy reviewed.
  - c. PPE discussed – it had been noticed some FF responding to calls without their gear. They are to have their gear with them each and every time they leave the premises in case there is a call that comes in.
  - d. Uniform policy reviewed.
  - e. Per JD - We need Ron to follow up with lawn care at Co#1 since all the bushes have been removed. As well, Overhead door has not yet been to fix the broken door at Co#2. JD to check with Ron this week as the door is no longer functioning.
  - f. Ladder at Co#2 will be placed on truck this week.

- g. Motion to accept new policies for Uniforms, Work duties and use of PPE made by H. Bogue and second by B. Dutch. Motion so passed.
  - h. Per JD new career staff are adjusting well. Feels there is good communication between Fire Chief Auld – Chief Mosig and staff.
  - i. There has been increasing issues with compliance and attendance from FF Armstrong – Per Emmett he is per diem and we are not obligated to offer him hours.
  - j. Per JD - Mr. Moreau stops into firehouse after JD leaves – feeling this is not appropriate although it is a public building - with the locks on the doors it should remain open for staff not regular visitors no longer employed by the town.
7. Fire Chief's Report:
- a. Boat purchase
  - b. Chief Auld notes that FF JD Felciano was again arrest for various cause. Per the Executive Board of EHFD as of today September 4<sup>th</sup> he has been terminated.
  - c. It is noted that there are several stand pipes we need to fix or replaced including but not limited to those at Co#1, Dutch Oil, Banner Rd, North Moodus Rd, Newberry Rd. Please note there are grants available from DEEP to make repairs. JD to work with Jiffy Spencer to apply for the grants.
8. Fire Marshal's Report:
- a. None
9. Building Report:
- a. The bay floors at Co#2 have not been completed yet. Date for completion is week of 9-10-18 per B. Dutch.
10. Equipment Report:
- a. Repairs to Engine 1 remain pending quotes for repairs. Will review at next FC meeting in October.
11. Correspondence:
- a. None
12. New Business:
- a. None
13. Adjournment:
- a. Motion by H. Bogue, seconded by J. Spencer, to adjourn at 7:00 pm. Motion so passed.

Respectfully submitted,  
Jennifer Spencer, Secretary