

Board of Fire Commissioners  
January 8, 2019  
Company #1 Firehouse  
Regular Meeting

Commissioners present: Howard Bogue via phone, Jennifer Spencer, Bruce Dutch  
Visitors: Chief Auld, John Sarnik, Tim Joseph, Emmett Lyman

1. Call to Order 6:00pm
2. Acceptance of Minutes
  - a. Motion by B. Dutch, seconded by H. Bogue, to accept the minutes from December 4, 2018. Motion so passed.
3. Bill Approval: Recent submissions reviewed and discussed. Motion to accept made by B. Dutch, seconded by H. Bogue. Motion so passed.
  - a. J. Spencer again noted FD making charges at Shagbark are not printing name on invoice and still fail to pass some invoices in for payment from Shagbark and Napa.
4. Budget Recap: Prior issues resolved with Dawn Snow.
5. Old Business:
  - a. Cameras for all 3 firehouses - Still waiting for estimates from Ron Turner.
  - b. Floor at Co#1 – Per Ron Turner we will need to do a patch job as it is due to moisture in the ground.
  - c. Office redo - On hold until budget allows.
  - d. Double lock safe for HIPAA - Discussion took place. Agreed it is time to purchase safe at a cost no greater than \$500. J. Sarnik noted his review shows a purchase of 2 safes to total less than \$500. Therefore a safe will be available at Co#2.
6. Visitors Participation: Emmett Lyman- nothing to discuss.
7. Fire Chief Report:
  - a. J. Sarnik notes volunteer response remains low within FD. Discussion took place. B. Dutch suggests they do a survey monkey to determine possible issues within department leading to lack of response.
  - b. Tanker pump is nearly done. Should be back in service by this weekend while truck was in for service they did PM and DOT inspections. Issues resolved at that time
  - c. Engine 1-15 they determined the batteries were 11yers old therefore failed. Life expectancy is 5 years.
  - d. Engine 2-15 now needs batteries which will be completed January 9.
  - e. Engine 6 is all set as well. Diagnostics done on charging system when batteries replaced. No issues with system.

8. Fire Marshal's Report:
  - a. Fire Marshal truck gets regular checks to keep it ready for use.
9. Building Report:
  - a. Renovation committee still needs to complete bills and closing issue. Will need to follow up with George Fellner and Chief Auld.
10. Equipment Report:
  - a. Having issues with light tower. To be assessed January 9.
  - b. Rescue squad was repaired for lights and siren issues.
  - c. H. Bogue to determine which truck needs tires this year.
  - d. Discussion took place regarding needs for air pacs this year. We will upgrade the masks and upgrade bottles.
11. Correspondence:
  - a. None
12. New Business:
  - a. Jiffy noted she had conversation with Todd Gelston and mentioned we have a member that writes grants. I noted there were grants we could use. Todd gave us permission to pursue this option. Discussion took place. Emmett agrees with pursuing the grant. J. Sarnik will initiate this.
  - b. Jiffy noted there was a meeting with Liaison Todd Gelston regarding FD budget. Also she met with Cindy Varricchio regarding new budget. It has been strongly encouraged that the Fire Commissioners resume doing the budget for the Fire Department from this year forward. Paperwork has been sent to B. Auld and J. Spencer to share with members. Discussion took place. There will be a joint meeting to include B. Auld, S. Daigle, J. Sarnik and the Fire Commissioners to work jointly on this year's budget. Jiffy will send out emails to co-ordinate efforts.
  - c. J. Sarnik and T. Joseph opened discussion with recent occurrence with volunteer ambulance and staffing for a run. Discussion took place. This creates two issues. A large issue is it creates a significant issue with fire coverage not being available to the town during these occurrences where paid staff both leave town to take ambulance call. This certainly indicates a need to address budgeting for an additional career Firefighter for coverage. Goal is three paid crew on 40 hours a week.
13. Adjournment: Motion by B. Dutch, seconded by H. Bogue to adjourn meeting at 6:55pm.  
Motion so passed.

Respectfully submitted,  
Jennifer Spencer, Secretary