

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
March 22, 2018
Adopted April 12, 2018

1. CALL TO ORDER

Mr. Mansfield called the meeting to order at 7:00 p.m. at the Municipal Office Complex.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Committee Members: Craig Mansfield, Edward Blaschik, Chuck Smith, Al Howat, and Maryjane Malavasi.

Absent Member(s): Roy Parker, Phil Barlow, Erik Dill, Tracey Gionta (BOF), William DiCristofaro (BOF), Erik Anderson (BOE), Park and Rec Representative (P&R), and Jim Ventres (Land Use Administrator).

Other(s): Scott Scholl (Downes Construction), Paul Jorgensen (Silver Petrucelli), Ron Turner (Director of Operations), and Ruth Ziobron (Recording Secretary).

Ms. Malavasi was seated for Mr. Parker.

3. APPROVAL OF MEETING MINUTES

A. March 15, 2018

Motion by Mr. Blaschik, second by Mr. Howat approve the March 15, 2018 meeting minutes.

Favor: Mansfield, Blaschik, Smith, Howat.

Oppose: None

Abstain: Malavasi

Motion passed.

4. OLD BUSINESS

A. Silver Petrucelli & Associates

Mr. Jorgenson reviewed final punch list items.

B. Downes Construction

The following document was reviewed.

-Downes Building Committee Agenda for 03/22/18.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to approve the revised 2018 Building Committee Plaque layout dated 3/22/18.

Motion by Mr. Howat, second by Ms. Malavasi and unanimously passed to approve the revised 1952 Bronze Plaque layout.

Committee members approved the revised Gym Layout Game Lines pending final approval by Mr. Parker.

The Directory Data & Details were reviewed and several changes were noted. Mr. Jorgenson will get these items corrected and get a final draft over to Mr. Mansfield for approval.

Mr. Mansfield noted that the Owner's Subcommittee had reviewed all change orders being discussed.

Motion by Mr. Blaschik, second by Ms. Malavasi and unanimously passed to approve COP #22: Vent at rafters-\$1,021, RFI's 39 & 154.

Motion by Mr. Smith, second by Ms. Malavasi and unanimously passed to approve COP #125a: Outbuilding Modifications - \$8,211, RFI's 197 & 211.

Motion by Mr. Blaschik, second by Ms. Malavasi and unanimously passed to approve COP #132: Relocate Access Door - \$0, Relocate Access Door.

Motion by Mr. Blaschik, second by Ms. Malavasi and unanimously passed to approve COP #138: Fire alarm Panels for Waste Water Tank - \$2,541, RFI #195.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve COP #156: Misc Repairs/ Patching -\$0.

Motion by Mr. Blaschik, second by Ms. Malavasi and unanimously passed to approve COP #159: PVC Trim at Door 148- \$1,441.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to approve COP #165: Vault Flooring Revisions - (\$642), PR #58.

COP #169: Power Wash Sidewalks-\$0 was tabled.

Motion by Mr. Smith, second by Ms. Malavasi and unanimously passed to approve COP #252: Paint Underside of Canopies - \$1,674.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to approve COP #262: Provide AED Kit - \$0.

Motion by Mr. Blaschik, second by Ms. Malavasi and unanimously passed to approve COP #265a: Revise Closers for Doors 154 - \$0.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve COP #287: B/C Higgins for Tile Issues - \$0.

Motion by Ms. Malavasi, second by Mr. Blaschik and unanimously passed to approve COP #308: Misc Plumbing Work - \$0.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve COP #328: Gym/Stage Floor Finish Changes - \$7,576 pending approval by Mr. Parker.

C. **USDA-nothing new.**

D. **Bills and Invoices**

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve an Amazon receipt in the amount of \$3,739.97 out of the Technology Line Item.

5. GENERAL DISCUSSION

Mr. Mansfield again suggested that a subcommittee be formed to plan the Municipal Office Complex Ribbon Cutting which will be held at 10 a.m. on May 12, 2018. Mr. Mansfield noted at the last meeting that Mr. Parker had shown the group he was working on an agenda and some suggestions for the day to present to the committee.

Mr. Mansfield noted that the BSC group had come up with other suggestions for shrubs at the front of the building. After some discussions, the group suggested some additional information be gathered and presented at the next meeting.

There was a discussion about the water table and seepage through the wall in the old Boiler Room. This is not a new issue and occurred when the school was there. Silver Petrucelli is working on a design to address the issue.

6. NEXT MEETING

A. April 12, 2018

The next meeting is scheduled Thursday, April 12, 2018 at 7p.m. at the Municipal Office Complex.

7. Audience of Citizens-There was none.

8. ADJOURNMENT

Motion by Mr. Blaschik at 7:50 p.m. to adjourn. Second by Mr. Howat and unanimously passed.

Respectfully submitted;

Edward C. Blaschik

Municipal Office Building Committee, Town of East Haddam

Secretary