

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
April 26, 2018
Adopted May 10, 2018

1. CALL TO ORDER

Mr. Mansfield called the meeting to order at 7:00 p.m. at the Municipal Office Complex.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Committee Members: Craig Mansfield, Edward Blaschik, Chuck Smith, Al Howat, Erik Dill, and Maryjane Malavasi.

Absent Member(s): Roy Parker, Phil Barlow, Tracey Gionta (BOF), William DiCristofaro (BOF), Erik Anderson (BOE), Park and Rec Representative (P&R), and Jim Ventres (Land Use Administrator).

Other(s): First Selectman Emmett Lyman, David Stein (Silver Petrucelli), Scott Scholl (Downes Construction), Denise Dill, Forest Anderson and Ruth Ziobron (Recording Secretary).

Mrs. Malavasi was seated for Mr. Parker.

3. APPROVAL OF MEETING MINUTES

A. April 12, 2018

Motion by Mr. Blaschik, second by Mrs. Malavasi and unanimously passed to approve the April 12, 2018 meeting minutes as presented.

4. OLD BUSINESS

A. Silver Petrucelli & Associates

Committee members reviewed interior and exterior wayfinding and signage.

The front entryway sidewalk corrections will start tomorrow and will be complete in a week. Secondary egress signage will be posted.

Mr. Stein stated final closeout documentation was being processed.

Mr. Blaschik requested that outdoor yard signs be placed in concrete.

Mr. Mansfield asked for Mather to dig the electrical trench to the engraved entrance rock.

The front fencing has been ordered and will be installed before the grand opening.

B. Downes Construction

The following document was reviewed.

-Downes Building Committee Agenda for 04/26/18.

Motion by Mr. Dill, second by Mr. Howat and unanimously passed to approve COP #103 Damaged Wiring in Attic, B/C to drywall Contractor, \$0.

Motion by Mrs. Malavasi, second by Mr. Howat and unanimously passed to approve COP #218 B/C Acoustics for Additional Painting at Control Joists, \$0.

Motion by Mr. Dill, second by Mrs. Malavasi and unanimously passed to approve COP #227 Smoke Detectors & Power at Vault, RFI 241, \$964.

Motion by Mr. Smith, second by Mrs. Malavasi and unanimously passed to approve COP #238 Duct Conflict at Folding Partition, Field Condition, \$2,628.15.

Motion by Mr. Smith, second by Mr. Blaschik and unanimously passed to approve COP #254 Fire Alarm Changes per Fire Marshal, \$939.

Motion by Mrs. Malavasi, second by Mr. Blaschik and unanimously passed to approve COP #270 Riser Infill at Stair 150, Field Condition, \$2,306.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve COP #279 Deep fill at Concrete Flooring, Field Condition, \$865.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve COP #298 Misc. Patching at Attic, \$0.

Motion by Mrs. Malavasi, second by Mr. Dill and unanimously passed to approve COP #302 Modify Ceiling for Ladder at Stair 150, Field Condition, \$2,792.

Mr. Howat asked Downes to provide closeouts of all subs and a revised budget report at the next meeting. Mr. Howat asked for the budget costs line item be added.

C. USDA-nothing new.

D. Bills and Invoices

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve HB Communication's invoice #006-114 dated 4/20/18 in the amount of \$8908.70.

5. GENERAL DISCUSSION

Mr. Mansfield forwarded the Town Attorney's review of David Carpenter's tax credit for a design incentive agreement for his company. Mr. Carpenter was asked to provide sufficient evidence that his company was the primary designer creating the system. Silver Petrucelli believes they are the primary architect and design firm for the designed system.

Mr. Mansfield stated the final air testing results were completed and that the report would be sent next week. There were no issues or concerns.

Mr. Mansfield stated there had been no further neighbor complaints regarding ground vibration and that the Insurance Company would be closing out the complaint.

Art League photographs have been installed in the meeting room.

Garage gutters have been replaced.

Committee members discussed agenda items for the Municipal Office Complex Ribbon Cutting which will be held at 10 a.m. on May 12, 2018.

Mr. Anderson asked if the VFW could donate chairs to be stored near the Wall of Honor. Egress issues were of concern. This item will be further researched.

Mr. Blaschik requested clarification on requirements for power assist on the front entry doors. Mr. Stein stated because there were no impeding clearance issues, it was not a requirement.

6. NEXT MEETING

A. May 10, 2018

The next meeting is scheduled Thursday, May 10, 2018 at 7p.m. at the Municipal Office Complex.

7. Audience of Citizens

Denise Dill said water was leaking into the Tax Collector's Drop Box and rusting it.

8. ADJOURNMENT

Motion by Mr. Blaschik at 8:18 p.m. to adjourn. Second by Mr. Smith and unanimously passed.

Respectfully submitted;

Edward C. Blaschik
Secretary