

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam  
Municipal Office Building Committee  
Owners Subcommittee  
January 25, 2018  
Adopted February 8, 2018

**1. CALL TO ORDER**

Mr. Mansfield called the meeting to order at 5:47p.m. at the Grange.

**2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)**

Municipal Office Building Owners Subcommittee Members: Craig Mansfield, Chuck Smith, and Ed Blaschik.

Absent Member(s): Al Howat.

Other(s): Scott Scholl (Downes Construction), and David Stein (Silver Petrucelli).

**3. Approval of Minutes**

**Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve the January 11, 2017 minutes as presented.**

**4. Project Update**

Mr. Scholl reviewed the construction timeline and two week look ahead in detail with the group.

**5. Change Orders**

The subcommittee reviewed several change orders.

**Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #78 – Additional floor drains - \$1,257, PR #78.**

**Motion by Mr. Smith, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #119 – Shunt Trip - \$678, RFI #54**

**Motion by Mr. Smith, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #122 – Insulation at existing brick - \$9,378, RFI #188.**

**Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #147 – Steel detailing costs - \$1,033, RFI #131.**

**Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #171 – Provide outlets for security equipment - \$367.**

**Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #174 – Demo plaster ceiling - \$4,712, RFI #178.**

**Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP # 202- Compact car signage - \$1,152, RFI #235.**

**Motion by Mr. Smith, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #203- Emergency circuits for outlets - \$22,164, PR #75.**

**Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #214- Gym floor refinishing - \$29,160.**

**Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #217 – Firesafing at top of CMU walls - \$0, allowance.**

COP # 232 was tabled.

COP logs will be updated and presented for review at the next meeting.

**Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee Downes Construction Company’s invoice #12 in the amount of \$1,185,754.24.**

**6. RFI review**

Mr. Scholl reviewed all open requests for information (RFI).

**7. Bills and Invoices-none.**

**8. NEXT MEETING**

The next scheduled meeting is Thursday, February 8, 2018 at 5:30 p.m. at the Grange.

**8. Audience of Citizens**

None

**9. ADJOURNMENT**

**Motion by Mr. Mansfield at 7:00 p.m. to adjourn. Second by Mr. Blaschik and unanimously passed.**

Respectfully submitted;

Craig Mansfield  
Chairman