

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
Owner's Subcommittee
March 22, 2018
Adopted April 12, 2018

1. CALL TO ORDER

Mr. Mansfield called the meeting to order at 5:32 p.m. at the Municipal Office Complex.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Owners Subcommittee Members: Craig Mansfield, Chuck Smith, Al Howat and Ed Blaschik.

Absent Member(s): none.

Other(s): Scott Scholl (Downes Construction) and Paul Jorgenson (Silver Petrucelli).

3. Approval of Minutes

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve the March 15, 2018 minutes as presented.

4. Project Update

Mr. Jorgenson reviewed punch list items.

Mr. Scholl reviewed the construction timeline and two week look ahead in detail with the group.

5. Change Orders

The subcommittee reviewed several change orders.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP #22: Vent at rafters-\$1,021, RFI's 39 & 154.

Motion by Mr. Smith, second by Mr. Howat and unanimously passed to recommend to the full committee COP #125a: Outbuilding Modifications - \$8,211, RFI's 197 & 211.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #132: Relocate Access Door - \$0, Relocate Access Door.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP #138: Fire alarm Panels for Waste Water Tank - \$2,541, RFI #195.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP #156: Misc Repairs/ Patching -\$0.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #159: PVC Trim at Door 148- \$1,441.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #165: Vault Flooring Revisions - (\$642), PR #58.

COP #169: Power Wash Sidewalks-\$0 was tabled.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #252: Paint Underside of Canopies - \$1,674.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #262: Provide AED Kit - \$0.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #265a: Revise Closers for Doors 154 - \$0.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #287: B/C Higgins for Tile Issues - \$0.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #308: Misc Plumbing Work - \$0.

Motion by Mr. Mansfield, second by Mr. Smith and unanimously passed to recommend to the full committee COP #328: Gym/Stage Floor Finish Changes - \$7,576 pending approval by Mr. Parker.

6. RFI review

Mr. Scholl reviewed all open requests for information (RFI).

7. Bills and Invoices-none.

8. NEXT MEETING

The next scheduled meeting is Thursday, April 12, 2018 at 5:30 p.m.

8. Audience of Citizens

None

9. ADJOURNMENT

Motion by Mr. Blaschik at 6:53 p.m. to adjourn. Second by Mr. Howat and unanimously passed.

Municipal Office Building Committee, Town of East Haddam

Respectfully submitted;

Craig Mansfield
Chairman