

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
Owner's Subcommittee
April 12, 2018
Adopted April 26, 2018

1. CALL TO ORDER

Mr. Mansfield called the meeting to order at 4:34 p.m. at the Municipal Office Complex.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Owners Subcommittee Members: Craig Mansfield, Chuck Smith, Al Howat and Ed Blaschik.

Absent Member(s): none.

Other(s): Scott Scholl (Downes Construction) and David Stein (Silver Petrucelli).

3. Approval of Minutes

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve the March 22, 2018 minutes as presented.

4. Project Update

Mr. Stein reviewed punch list items.

Mr. Scholl reviewed the construction timeline and two week look ahead in detail with the group.

5. Change Orders

The subcommittee reviewed several change orders.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #20: RTU-3 Duct Conflicts, RFI #8R1, \$6,031.

Motion by Mr. Smith, second by Mr. Howat and unanimously passed to recommend to the full committee COP #97: Demolition Allowance Reconciliation, (\$38,437).

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP #134a: Paint PVC Trim for Windows at Courtyard, RFI #93, \$1,494.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #153: Temporary Fence Reconciliation, (\$22,632.14).

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #169: Power Wash Sidewalks, \$0.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #206: Lost Time with Millwork Installation, \$0.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #251: Duct Modification at Ceiling, RFI #69, \$1,989.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #277: Stair Pan 148 Infill Credit, (\$1,325).

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #298: Misc Patching in Attic \$770.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee Downes Construction's application #15 dated 4/11/18 in the amount of \$199,049.68.

6. RFI review

Mr. Scholl reviewed all open requests for information (RFI).

7. Bills and Invoices

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to to recommend to the full Consulting Engineering Services invoice #4 dated 3/31/18 in the amount of \$3,904.45.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee Silver Petrucelli's invoice #18-464 dated 4/1/18 in the amount of \$4,500.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee HB Communication's invoice #005-114197 dated 3/25/18 in the amount of \$21,432.

8. NEXT MEETING

The next scheduled meeting is Thursday, April 26, 2018 at 5:30 p.m.

8. Audience of Citizens

None

9. ADJOURNMENT

Motion by Mr. Blaschik at 5:58 p.m. to adjourn. Second by Mr. Howat and unanimously passed.

Municipal Office Building Committee, Town of East Haddam

Respectfully submitted;

Craig Mansfield
Chairman