

Firehouse Renovation Building Committee, Town of East Haddam

Town of East Haddam  
Firehouse Renovation Building Committee  
January 3, 2018  
Adopted January 17, 2018

**1. CALL TO ORDER**

Chief Auld called the meeting to order at 7:00 p.m.

**2. Attendance**

Meeting Attendance: Brian Auld, Shawn Daigle, Bruce Dutch, Jennifer Spencer, Kevin Cavallo, Michael Davis, George Fellner, Ron Turner (Director of Operations), and Ruth Ziobron (Recording Secretary).

Absent Members: Dean Anderson, Ed Smith, and Raymond Swol.

Ms. Spencer was seated for Mr. Anderson.

**3. Approval of Meeting Minutes from the regular meeting dated December 20, 2017.**

**Motion by Ms. Spencer, seconded by Mr. Davis to approve the December 20, 2017 meeting minutes as presented.**

**Favor: Auld, Daigle, Dutch, Spencer, Davis**

**Oppose: None**

**Abstain: Cavallo**

**Motion passed.**

**4. New Business**

**A. Moodus Firehouse #2 project**

- The emergency doors need to be adjusted.
- Thresholds will be installed next week.
- Cabinets for equipment were purchased and installed through the Memorial Fund.

**B. Town Street Firehouse #1 project**

Mr. Fellner reviewed the following job meeting minutes.

1. The status of recently completed construction, as follows:

- Vent/fan in electric room is installed.
- 4 LED lights in bathrooms and corridor are installed.
- Wall behind new lockers in apparatus room is painted.
- Plumbing and electrical connections in kitchen are completed.
- Emergency pull cord and signal light for bathrooms is installed.
- Some cleaning has been done.

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- Hazmat removal/abatement of Vermiculite insulation at day room is complete.

2. The remaining items are still not complete, as follows:

- Exterior condensers for the air conditioning units are set and connected. The HVAC contractor still needs to open the valves before breaker is set, and check for proper operation.
- Bathroom sinks to be installed (scheduled to be on site today, as per Mike).
- Threshold to be added at kitchen door.
- Bathroom mirrors to be installed. Note ADA height requirements as per plans.
- Bulletin board to be cut in half and installed in corridor.
- Lockers are on site. Mike will schedule their installation for the coming days.
- Exterior door work (apparatus room and day room) to be completed.

3. Mike said that the exterior door work will be done when the weather is less frigid. It may take about a month before this can happen. He stated that the protective tent installation in the day room will need to be in place during the brick cutting process. He asked whether the Fire Dept. minds having the protective tent installation to remain in place. If not, they will take it down and re-install when this work is to resume.

4. Hot water apparently is not available at sink in apparatus room. Mike did not think that this was related to their scope of work. Ron called me after the meeting as he had found out from Dutch Oil that the new hot water heater installed by Diversity Construction has not yet been inspected by the Town and that the final connection has not yet been completed. This needs to be implemented by Diversity Construction ASAP, as the Fire Dept. needs hot water in order to function.

5. George asked Mike about any final follow-up work required for the Hazmat Vermiculite insulation abatement process. Mike said that the work has been completed and that there is miscellaneous paperwork on site. After the meeting, George contacted Ashis at Eagle Environmental to check any further process/requirements. Ashis stated that there is an assortment of paperwork that needs to be submitted to them by the Hazmat Abatement Contractor for the project. He said that this is standard procedure and that the Hazmat Abatement Contractor should be aware of the requirements. Furthermore, a close-out letter request is required. Thus, Diversity Construction will need to coordinate this work between their Hazmat Abatement Contractor and Eagle Environmental, in order to close out the abatement portion of this project. This needs to be done ASAP.

6. Ron said that finalizing the stove connections and gas pressure regulator installation at the stove and gas tank will be handled by Town and not by Diversity Construction.

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7. George will do an inspection and punch list, upon being notified by Diversity Construction that the work is ready for inspection. Mike anticipates this to be sometime next week.

8. The next meeting will be held on Tuesday, January 16, 2018 at 9:00am at the site.

Mr. Turner will ask Diversity to complete exterior work when the temperatures return above 20 degrees.

Mr. Fellner stated the Building Inspector came to inspect the hot water heater today, but there was no contractor present. Mr. Fellner asked Mike to schedule a meeting with the Building Official. The Building Inspector reviewed the pipe which was relocated (4 inches over) by the opening and could not accept it because of freezing potential. He has asked that the pipe be moved to the inside of the wall and be boxed out.

**C. Town official updates** –Nothing new.

**D. Bills and Invoices**-There were none.

**5. General Discussion**

Diversity may be asked to attend the next meeting.

**6. Overview of next meeting scheduled for January 17, 2018.**

The next scheduled meeting is January 17, 2018 at 7 p.m. at the Town Street Firehouse #1.

**7. Audience of Citizens**-No one was present to comment.

**8. Adjournment**

**Motion by Mr. Cavallo at 7:18 p.m. to adjourn. Seconded by Mr. Daigle and unanimously passed.**

Respectfully submitted:

Shawn Daigle  
Secretary