

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
Owners Subcommittee
Special Meeting
January 11, 2018 5:30 PM
Adopted January 25, 2018

1. CALL TO ORDER

Mr. Mansfield called the meeting to order at 5:32 p.m. at the Grange.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Owners Subcommittee Members: Craig Mansfield, Chuck Smith, Ed Blaschik and Al Howat.

Absent Member(s): None.

Other(s): Scott Scholl (Downes Construction), David Stein (Silver Petrucelli) and Ron Turner (Director of Operations).

3. Approval of Minutes

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve the December 28, 2017 minutes as presented.

4. Project Update

Mr. Scholl reviewed the construction timeline and two week look ahead in detail with the group.

The subcommittee reviewed the budget and after discussions felt comfortable with moving \$100,000 from the CM contingency to the owner's contingency and to discuss in more detail with the full committee.

5. Change Orders

The subcommittee reviewed several change orders.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP #109-Acoustic premium time - \$0.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP #12 - Credit data/outlets at vault - (\$1,147), RFI #15.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP #66 - Panel 7 modifications - (\$725), RFI #17.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP #106- Revised grading at southwest stair & ramp, \$14,541, PR #47R2.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #116 – Peel & stick at windows, \$0, RFI #187.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #117 – Provide angle for trusses, \$1,935, SKS-18.

COP #122- Insulation at brick, \$9,378, RFI #188 was tabled.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously recommend to the full committee to approve COP #141 – Additional camera location, \$1,155, RFI #191.

Motion by Mr. Smith, second by Mr. Howat and unanimously passed to recommend to the full committee COP #146-Infill drywall at corridors & Bathrooms, \$8,686, RFI #204.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #170 – Provide plywood at canopies, \$2,644, RFI #221.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee the new amount for COP #104-Replace contaminated pre-cast sills, \$5,986.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #211-Extend the substantial completion date to February 9, 2018-(\$0).

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP#239 cut roof penetrations for unit heater venting at outbuilding - \$1,500.

6. RFI review

Mr. Scholl reviewed all open requests for information (RFI).

7. Bills and Invoices-none.

8. NEXT MEETING

The next scheduled meeting is Thursday, January 25, 2018, at 5:30 p.m. at the Grange.

8. Audience of Citizens

None

9. ADJOURNMENT

Motion by Mr. Mansfield at 6:53 p.m. to adjourn. Seconded by Mr. Smith and unanimously passed.

Respectfully submitted;

Craig Mansfield
Chairman