

EAST HADDAM PUBLIC LIBRARY SYSTEM

FINANCE COMMITTEE

JANUARY 8, 2018

EAST HADDAM FREE PUBLIC LIBRARY BRANCH

TRUSTEES PRESENT; John Bielot, William Barney, Dawn Barlow (arrived at 6:55)

ALSO PRESENT: Michael Gilroy, Director

- 1. Called to order at 6:45**
- 2. Minutes of December 18, 2017 accepted with corrections**
- 3. Motion by W Barney to nominate D Barlow as Committee Chair. There being no other nominations, motion approved 2-0-1**
- 4. The proposed Library System 2018-19 budget was submitted on Jan. 5, 2018 to the Selectman's Office. M Gilroy will be notified when the System's Budget presentation will be made**
- 5. At its January 8, 2018 meeting, the Board of Finance will vote to accept the NEH grants. No difficulties are anticipated. Once the Board of Finance had voted to accept the grant, M Gilroy will begin the process of accessing the grant monies. Also, M Gilroy will write a letter to the Riverview Cemetery Association to inform that the NEH grants has been accepted and can be coordinated with their financial support of the shelving project.**
- 6. The 2nd Quarter financial report has not been received as of yet. It is anticipated during the Week of January 15th.**
- 7. M Gilroy left at 7:10 to attend the Tri-Board meeting**
- 8. There was a discussion of Finance Committee goals. Among those discussed were:**
 - a. completion of the estate planning brochure**
 - b. obtaining regular reports and details regarding the Rathbun Trust**
 - c. applying for at least two grants**
 - d. making certain that designated funds are expended**
 - e. make the Fellner study regarding accessible issued at both branches available on-line**
- 9. Without objection the meeting was adjourned at 7:20**

Submitted by: W Barney