

**Meeting Minutes**  
For the  
7 PM, 2/1/18 Meeting  
of the  
**Board of Finance Communication Sub-committee**

**Members Present:**

Bruce Dutch  
Todd Gelston

**1 Member of the Public Present**

**AGENDA**  
For the  
2/1/18 BoF Communications Sub-committee Meeting  
7 PM at the Annex

1. Call to Order
2. Approval of the Minutes – January 22, 2018 Special Meeting
3. Summary of the Feedback from East Haddam citizens and taxpayers on the Tri-Board and BoF that took place on 1/8/18
4. Summary of Sub-committee recommendations for improved communications during the remainder of the 2018 Budget Season
5. Review of potential printing costs for Financial Information in the East Haddam News
6. Review of the DRAFT Presentation to the BoF at the 2/12/18 BoF Meeting
7. Action Items
8. Scheduling for the next meeting

**DISCUSSION**

Meeting called to order at 7:00 PM.

Motion made by Bruce Dutch to approve the minutes for the 1/22/18 Meeting of the Communication Sub-committee. Motion seconded by Todd Gelston. Motion approved by unanimous vote.

The meeting started with a review of a summary of the feedback from the Tri-board (Budget Season Kick-off) Meeting on 1/8/18. Next, the attendees reviewed a summary of the Communications Sub-committee's recommendations for improved communications for the remainder of the Budget Season process. The attendees then reviewed a proposed Report by the Communications Sub-committee to be presented to the Board of Finance at the 2/12/18 Meeting. The proposed Report is attached to these meeting minutes. After review of the Report the Sub-committee members agreed that it was acceptable for presentation to the Board of Finance.

The attendees also discussed other subjects. This is a summary of the highlights of that discussion:

- Consider a plan that raises taxes 0.5 mil per year for 5 years.
- The K-12 School enrollment for this year (2017-2018) is 1027.

- The Board of Finance needs to work a 5 year plan
- Good Communication should drive increased voter participation in the Budget Process
- Todd Gelston has not discussed printing cost with the East Haddam News yet.

Lastly, the attendees tentatively scheduled another Sub-committee meeting for Monday , 2/19/18 at 7PM in the Annex Conference Room.

Meeting Minutes written by Todd Gelston.