

EAST HADDAM PUBLIC LIBRARY SYSTEM

FINANCE COMMITTEE

FEBRUARY 5, 2018

EAST HADDAM FREE PUBLIC LIBRARY BRANCH

TRUSTEES PRESENT: Dawn Barlow, John Bielot, William Barney

ALSO PRESENT: Michael Gilroy, Director

1. D Barlow called the meeting to order at 7:01 PM
2. Minutes of January 8, 2018 were accepted as presented
3. Old Business
 - A. Budget process has begun. M Gilroy asked to attend Selectman's meeting on February 12th at 11:30 at the Town Office Annex to go over the proposed budget line by line. He asked if any member of the Finance Committee can join him. W Barney said that he would attend.
 - B. At a Town Meeting on January 31, 2018, the NEH grants for library shelving was approved. M Gilroy will initiate the process to access the grant. The Riverview Cemetery Association will be notified as will the Friends of Rathbun who are holding the Cemetery Association donation.
4. New Business
 - A. There was a discussion regarding the upcoming vacancy in the Assistant Library Director position. M Gilroy has had discussions with the First Selectman regarding the impact of this vacancy on the Library System. However, the spending freeze is still in place. M Gilroy reported that he has made adjustments to staff hours to try and address the issues related to the vacancy. D Barlow, as Library Board chair, will write a letter to the Selectman outlining the Board's concerns, and issues that will potentially occur if this vacancy is not filled.
 - B. There was a long discussion regarding the Library System's short and long range plans and goals. There was agreement that the Plan needs to include the development of a goal to address that accessibility issues at both Library buildings and on how to increase community awareness of these issues and to build a level of support for needed changes. It was agreed that the Library Board of Trustees should be the agency responsible. It was also agreed that there should be a goal relative to Library System staffing needs. It was also agreed that the Ad Hoc Planning Committee should be the vehicle for considering ways to gain business and corporate donations for future Library System special projects and other improvements. It was also agreed that applying for one grants per year is a reasonable goal.
5. Without objection, the meeting was adjourned at 8:07 PM

Submitted by: W Barney