

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
Owner's Subcommittee
March 15, 2018
Adopted March 22, 2018

1. CALL TO ORDER

Mr. Mansfield called the meeting to order at 5:36 p.m. at the Municipal Office Complex.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Owners Subcommittee Members: Craig Mansfield, Chuck Smith, Al Howat and Ed Blaschik.

Absent Member(s): none.

Other(s): Scott Scholl (Downes Construction).

3. Approval of Minutes

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve the February 22, 2018 minutes as presented.

4. Project Update

Mr. Scholl reviewed the construction timeline and two week look ahead in detail with the group.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee the Downes February 2018 requisition in the amount of \$460,878.70.

5. Change Orders

The subcommittee reviewed several change orders.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #3n-Wall Tile Revision, \$0, VE Item #11.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #7a-Revise Town Clerk Area, \$10,353, PR #8 & 60.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP #66a-Panel 7 Modifications, \$725, (Correction).

Motion by Mr. Blaschik, send by Mr. Howat and unanimously passed to recommend to the full committee COP #110-Additional Access Control, \$883, Owner RFI #210.

COP #125a-Outbuilding Modifications, \$0, RFI 197 &211 was tabled.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #128a-Paint Wall Bump Outs at Meeting Rms, \$521, PR #51.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #145-Electrical Changes at Vault, \$1,814, PR #52.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP #148-Additional electrical Changes to Meeting Rm #4, \$3,895, PR 56R1.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #149-Existing Plaque Restoration, \$0, Owner's Request.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP # 151a-Infill Drywall for Demountable Partitions, \$2,982.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #183-RTU#4 Conflict with Steel B/C, \$0.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #194-Additional Exit Signage, \$1,085, Building Inspector Request.

Motion by Mr. Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #203a-Added Emergency Outlet Locations at Building, \$318, PR #75.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #208-Outlets at Landuse Area, \$1,568, RFI #242.

Motion by Mr. Howat, second by Mr. Mansfield and unanimously passed to recommend to the full committee COP #215-Provide Additional Lighting, Signage, Exits, per Town Inspection, \$10,201.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #221-Power to Hold Opens at Door Opening 147, \$1,237, RFI #243.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #235-Additional Drywall at Stairs 001/002, \$2,451.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP #236-Pipe Chase for Refrigerant Lines, \$680, Field Condition.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #239-Cut Roof Penetrations at Outbuilding, \$0.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP #242-Hange TV Monitors, \$2,275, Owner's Request.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #246-BC General for Burning Out 4 Way Switch. \$0.

Motion by Mr. Smith, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #253-Patrition at Mop Sink for Outbuilding, \$844, Field Condition.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #255-Paint Walls at Stage, \$1,903.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #261-BG General to Correct Primer at Lower Level Handrail, \$0.

Motion by Mr. Blaschik, Second by Mr. Howat and unanimously passed to recommend to the full committee COP #264- Light Fixture at Attic Stage, \$831, RFI #250.

Motion by Mr. Blaschik, second by Mr. smith and unanimously passed to recommend to the full committee COP #267-Provide Shrubs at East Retaining Wall, \$5,257, Rev Drwg L-1.0.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #268-BC General for Wood Door Damage, \$0.

Motion by Mr. Smith, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #275-Egress Map Holders, \$2,797, PR #77.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #282-Repair Flush Valves from Sediment Damage, \$0, Well Allowance.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #295-Relocate Marker & Tack Boards, \$1,027, Owner's Request.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to recommend to the full committee COP #283 Data Changes Items Missed from Electrical Drawings, \$1,187.

Motion by Mr. Smith, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #304-Enlarge 2018 Committee Bronze Plaque, \$0, Signage Allowance.

Motion by Mr. Smith, second by Mr. Blaschik and unanimously passed to recommend to the full committee COP #307-Interior Door Repairs, \$1,686.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #308-Misc Plumbing Work, \$1,610.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #309-Wayfinding Directory, \$0, Signage Allowance.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #313-Credit for Thresholds, (\$5,000).

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #316-Paint elevator Corridor, \$1,014, Owner's Request.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to recommend to the full committee COP #317-Paint Stair Vestibule, \$1,168, Owner's Request.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to recommend to the full committee COP #318-Knox Box, \$947.

6. RFI review

Mr. Scholl reviewed all open requests for information (RFI).

7. Bills and Invoices-none.

8. NEXT MEETING

The next scheduled meeting is Thursday, March 22, 2018 at 5:30 p.m.

8. Audience of Citizens

None

9. ADJOURNMENT

Motion by Mr. Blaschik at 7:03 p.m. to adjourn. Second by Mr. Smith and unanimously passed.

Respectfully submitted;

Craig Mansfield
Chairman