

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
March 15, 2018
Adopted March 22, 2018

1. CALL TO ORDER

Mr. Mansfield called the special meeting to order at 7:04 p.m. at the Municipal Office Complex.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Committee Members: Craig Mansfield, Edward Blaschik, Chuck Smith, Al Howat, Erik Dill, Roy Parker and Phil Barlow.

Absent Member(s): Maryjane Malavasi, Tracey Gionta (BOF), William DiCristofaro (BOF), Erik Anderson (BOE), Park and Rec Representative (P&R), and Jim Ventres (Land Use Administrator).

Other(s): Scott Scholl (Downes Construction), Ron Turner (Director of Operations), Denise Dill and Ruth Ziobron (Recording Secretary).

3. APPROVAL OF MEETING MINUTES

A. February 22, 2018

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve the February 22, 2018 meeting minutes as presented.

4. OLD BUSINESS

A. Silver Petrucelli & Associates

Mr. Mansfield reported temporary wayfinding signs will be delivered tomorrow and placed at building entrances.

B. Downes Construction

The following document was reviewed.

-Downes Building Committee Agenda for 03/15/18.

Mr. Mansfield asked that all the wall heating units near the stairs could be turned down.

Mr. Blaschik asked if in some places if they could possibly be burned off because they were not necessary.

A gym floor layout was reviewed. Mr. Parker asked for details of the thickness of lines drawn on the floor. He asked for side to side pickle ball courts are included instead of side to side volleyball courts. He asked to remove the yellow lines cutting the side basketball courts.

Revised detail of the cast stone engraving for the front of the building was reviewed. Mr. Scholl will present lighting options at the next meeting. Mr. Parker asked for more spacing between the “1” and “Plains”. Mr. Scholl will verify engraving is V cut and not sand blasted.

A revised 2018 committee plaque was reviewed. Mr. Parker asked that the word “the” be added to the 2nd to last line after “conversion to”. Final rendering will be sent via email for final approval.

A layout of the 1952 Bronze Plaque was reviewed.

Mr. Mansfield noted that the Owner’s Subcommittee had reviewed all change orders being discussed.

Motion by Mr. Barlow, second by Mr. Smith and unanimously passed to approve COP #3n-Wall Tile Revision, \$0, VE Item #11.

Motion by Mr. Smith, second by Mr. Howat and unanimously passed to approve COP #7a-Revise Town Clerk Area, \$10,353, PR #8 & 60.

Motion by Mr. Barlow, second by Mr. Dill and unanimously passed to approve COP #66a-Panel 7 Modifications, \$725, (Correction).

Motion by Mr. Smith, second by Mr. Barlow and unanimously passed to approve COP #110-Additional Access Control, \$883, Owner RFI #210.

COP #125a-Outbuilding Modifications, \$0, RFI 197 &211 was tabled.

Motion by Mr. Dill, second by Mr. Howat and unanimously passed to approve COP #128a-Paint Wall Bump Outs at Meeting Rms, \$521, PR #51.

Motion by Mr. Smith, second by Mr. Parker and unanimously passed to approve COP #145-Electrical Changes at Vault, \$1,814, PR #52.

Motion by Mr. Parker, second by Mr. Barlow and unanimously passed to approve COP #148-Additional electrical Changes to Meeting Rm #4, \$3,895, PR 56R1.

Motion by Mr. Howat, second by Mr. Barlow and unanimously passed to approve COP #149-Existing Plaque Restoration, \$0, Owner’s Request.

Motion by Mr. Dill, second by Mr. Blaschik and unanimously passed to approve COP #151a-Infill Drywall for Demountable Partitions, \$2,982.

Motion by Mr. Smith, second by Mr. Barlow and unanimously passed to approve COP #183-RTU#4 Conflict with Steel B/C, \$0.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve COP #194-Additional Exit Signage, \$1,085, Building Inspector Request.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve COP #203a-Added Emergency Outlet Locations at Building, \$318, PR #75.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve COP #208-Outlets at Landuse Area, \$1,568, RFI #242.

Motion by Mr. Howat, second by Mr. Dill and unanimously passed to approve COP #215-Provide Additional Lighting, Signage, Exits, per Town Inspection, \$10,201.

Motion by Mr. Blaschik, second by Mr. Barlow and unanimously passed to approve COP #221-Power to Hold Opens at Door Opening 147, \$1,237, RFI #243.

Motion by Mr. Smith, second by Mr. Parker and unanimously passed to approve COP #235-Additional Drywall at Stairs 001/002, \$2,451.

Motion by Mr. Dill, second by Mr. Blaschik and unanimously passed to approve COP #236-Pipe Chase for Refrigerant Lines, \$680, Field Condition.

Motion by Mr. Blaschik, second by Mr. Barlow and unanimously passed to approve COP #239-Cut Roof Penetrations at Outbuilding, \$0.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve COP #242-Hange TV Monitors, \$2,275, Owner's Request.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve COP #247-Elevator Inspection Items, \$1,853.

Motion by Mr. Smith, second by Mr. Howat and unanimously passed to approve COP #246-BC General for Burning Out 4 Way Switch. \$0.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve COP #253-Patrition at Mop Sink for Outbuilding, \$844, Field Condition.

Motion by Mr. Blaschik, second by Mr. Dill and unanimously passed to approve COP #255-Paint Walls at Stage, \$1,903.

Motion by Mr. Blaschik, second by Mr. Barlow and unanimously passed to approve COP #261-BG General to Correct Primer at Lower Level Handrail, \$0.

Motion by Mr. Blaschik, Second by Mr. Smith and unanimously passed to approve COP #264- Light Fixture at Attic Stage, \$831, RFI #250.

COP #267-Provide Shrubs at East Retaining Wall, \$5,257, Rev Drwg L-1.0 was tabled. BSC will be contacted to determine the best type of plantings.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to approve COP #268-BC General for Wood Door Damage, \$0.

Motion by Mr. Howat, second by Mr. Dill and unanimously passed to approve COP #275-Egress Map Holders, \$2,797, PR #77.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve COP #282-Repair Flush Valves from Sediment Damage, \$0, Well Allowance.

Motion by Mr. Howat, second by Mr. Barlow and unanimously passed to approve COP #295-Relocate Marker & Tack Boards, \$1,027, Owner's Request.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve COP #304-Enlarge 2018 Committee Bronze Plaque, \$0, Signage Allowance.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve COP #283 Data Changes Items Missed from Electrical Drawings, \$1,187.

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to approve COP #307-Interior Door Repairs, \$1,686.

COP #308-Misc Plumbing Work, \$1,610 was tabled.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve COP #309-Wayfinding Directory, \$0, Signage Allowance.

Motion by Mr. Blaschik, second by Mr. Barlow and unanimously passed to approve COP #313-Credit for Thresholds, (\$5,000).

Motion by Mr. Blaschik, second by Mr. Barlow and unanimously passed to approve COP #316-Paint elevator Corridor, \$1,014, Owner's Request.

Motion by Mr. Blaschik, second by Mr. Smith and unanimously passed to approve COP #317-Paint Stair Vestibule, \$1,168, Owner's Request.

Motion by Mr. Howat, second by Mr. Smith and unanimously passed to approve COP #318-Knox Box, \$947.

Motion by Mr. Parker, second by Mr. Blaschik and unanimously passed to allocate an amount not to exceed \$5,000 to upgrade to water based floor coating in the gymnasium and stage area.

C. **USDA-nothing new.**

D. Bills and Invoices

Motion by Mr. Dill, second by Mr. Blaschik and unanimously passed to approve the Downes February 2018 requisition in the amount of \$460,878.70.

Motion by Mr. Blaschik, second by Mr. Parker and unanimously passed to approve Silver Petrucelli invoice #18-163 dated February 1, 2018 in the amount of \$12,600.

5. GENERAL DISCUSSION

Frosting the entrance Police windows were discussed.

Police Call Box, Tax Collector, Treasurer, Director of Operations signage need to be ordered.

The Municipal Office Complex Ribbon Cutting will start at 10 a.m. Mr. Parker will present a draft Grand Opening schedule at the next meeting.

A basement sump pump will be ordered. It will be connected to a generator circuit.

6. NEXT MEETING

A. March 22, 2018

The next meeting is scheduled Thursday, March 22, 2018 p.m. at the Municipal Office Complex.

7. Audience of Citizens

Mrs. Dill stated the door exiting the Treasurer's Office needed to be repaired because cold air entered through.

8. ADJOURNMENT

Motion by Mr. Blaschik at 8:45 p.m. to adjourn. Second by Mr. Parker and unanimously passed.

Respectfully submitted;

Edward C. Blaschik
Secretary