

EAST HADDAM LIBRARY SYSTEM – Governance Committee

April 11, 2018 – 5:00pm

EHFPL Branch

TRUSTEES PRESENT: Jane Chisholm, Juliana Tryon Ranaudo

ALSO PRESENT: Michael Gilroy

The meeting was called to order at 5:01pm.

Approval of Minutes:

Minutes from the January 11th meeting were unanimously approved.

Review of 2018 Board Calendar:

The calendar was updated to add the upcoming planning committee meeting on April 16th.

The calendar will be presented to the Board for an accuracy check at the April 12th Board meeting.

Review of Manual:

All pressing changes have been made. Further manual updates will be discussed at the July sub-committee meeting.

Annual Assessment of Board - Board Effectiveness:

For the calendar year 2017, only 2 replies were received. The replies will be saved in the Google drive.

The Governance Committee will work on simplifying the questionnaire and converting it to an online version. Juliana will work on the first 5 questions and Jane will update the second 5 before the next meeting.

Planning:

The governance committee agreed to propose that the Board proactively suggest 3-4 Board representatives for the official Library Planning committee and then reach out to the First Selectman to see if there is anyone he proposes adding.

We should also suggest that the Board propose the meeting structure (i.e. times and dates for the meetings). This will put the Board in a proactive position and demonstrate our readiness to work with the Selectman's office.

The meeting adjourned at 5:45pm. The next meeting of the Governance Committee will be July 11, 2018