

EAST HADDAM PUBLIC LIBRARY SYSTEM

FINANCE COMMITTEE

APRIL 9, 2018

EAST HADDAM FREE PUBLIC LIBRARY

TRUSTEES PRESENT: Dawn Barlow, John Bielot, William Barney

ALSO PRESENT: Michael Gilroy, Library Director

1. Meeting called to order by D Barlow at 7:01 PM
2. Minutes of March 5, 2018 meeting were accepted as corrected
3. Old Business
 - A. The Board of Finance voted to present the proposed 2018-19 Library System to the Town without the position of Assistant Library Director. The Library Director will ask the First Selectman to post the existing Library System vacancy as soon as possible. It is expected that the successful candidate will have some of the skills needed to address oversight of fiscal matters at the Library
 - B. Relative to the NEH grant, the Library Director will contact the Town's Finance Director to facilitate the complete the process of accessing the grants funds
 - C. The Committee reviewed the Library System's 3rd Quarter financial summary. Focus was on those accounts within the Library Director's purview, ie, books, supplies, furniture, with an effort to expend those funds before the close of the fiscal year.
4. New Business
 - A. M Gilroy reported that the cleaning service for both Library sites have been consolidated for the remainder of the fiscal year. In the 2018-19 proposed Town budget, all Town cleaning services will be combined under a single account.
 - B. M Gilroy presented the poster to be used as part of the "Business Supports Our Libraries" outreach. W Barney will visit those business participating to obtain the reading choices they want to have displayed.
5. Without objection, the meeting was adjourned at 7:45 PM

Submitted by

William Barney