



Planning and Zoning Commission, Town of East Haddam Land Use Office

**Special Meeting Minutes
March 27, 2018**

(Not yet approved by the Commission)

1. CALL TO ORDER: Mr. Brownell called the meeting to order at 7:15 p.m. at the Town Office Complex.

2. ATTENDANCE

COMMISSIONERS PRESENT: Cary Brownell-Chairman (regular member), James Curtin (regular member), Kevin Matthews (regular member), Bernard Gillis (regular member), Richard Pettinelli (alternate member) and Joe Zaid (alternate member).

COMMISSIONERS ABSENT: Harvey Thomas (regular member), Louis Salicrup (regular member) and Ed Gubbins (regular member).

Mr. Pettinelli was seated for Mr. Thomas. Mr. Zaid was seated for Mr. Salicrup.

OTHERS PRESENT: Jim Ventres (Land Use Administrator) and Bob Casner.

3. MINUTES

Motion unanimously passed to approve the February 27, 2018 meeting minutes as amended.

-Page 2, 4th paragraph, 3rd line, strike “standing metal seam roof” and replace with “standing seam metal roof.”

-Page 3, under item Site Plan Review, 3rd line, strike “44” and replace with “24”.

-Page 3, under ZEO Report, 1st line, strike “to the top of his main office property” and replace with “on the Westside of the building”.

4. BILLS

Nathan L. Jacobson & Associates \$239.63

The Commission had concern with paying “Unit Bond Costs” when no construction had occurred. This item was tabled.

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| -East Haddam News dated 1/23/18 | \$24.00 |
| -East Haddam News dated 2/22/18 | 33.00 |
| -Connecticut Federation of Planning & Zoning Agencies Membership Dues through March 31, 2019 | 110.00 |
| -Hartford Courant | 34.19 |

Bills passed unanimously.

5. DISCUSSION

A) Plan of Conservation & Development – Review of Chapters 4, 5, & 6 and 7, 8, & 9.

Chapter 4 Sense of Community



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The general consensus of the Commission was that the goals and actions should remain the same.

Chapter 5 Historic Character and Preservation

There was concern that goals were listed by the Historic District Commission. There was also concern about the existing cemetery upkeep.

Chapter 6 Cultural Life and Recreation

It was noted that some of the goals were completed and some are ongoing.

Chapter 7 Quality Education

This will be updated with the facilities study.

Chapter 8 Economic Strengths & Opportunities Revised by P & Z April 2016

Mr. Curtin noted it needed to be reviewed for typos and sentence structure.

Chapter 9 Population and Demographics

This Chapter will be updated with new projections.

B) Review of Fees (Requested by the Board of Finance)

Commission members agreed that the fees collected were matching expenditures so no fee increases were recommended at this time.

6. ZEO REPORT

Mr. Ventres presented a summative for expansion from the Shepardfield's Sanctuary. The Commission said a public hearing would be needed. Mr. Ventres will contact the directors.

Mr. Ventres noted Salem was holding a public hearing to opt out of the Temporary Healthcare Structures on April 24th.

Mr. Ventres informed the commission that the Federal Tiger Grant would be available in 2018. He will meet with Haddam and the Ct River Council of Government to start drafting a grant application.

7. ADJORNMENT

Motion by Mr. Curtin to adjourn at 9:15 p.m., second by Mr. Matthews and unanimously passed.

Respectfully Submitted,

E. Ruth Ziobron
Recording Secretary