

Town Wide Radio System Committee
Saturday April 14, 2018
Municipal Office Complex
1 Plains Road MOC 4
8:30 AM
Special Meeting
Draft Minutes

Committee members Present: Craig Mansfield, Kevin Cavallo, Joe Szczech, Bob Bennet, Emmett Lyman, Ray Swol (8:45)

Guests Present: Dave Moffat

1. Called to order at 8:45AM by Craig Mansfield
2. Motion to approve the March 26, 2018 Minutes by Kevin Cavallo, second by Joe Szczech with correction of a few typos. Motion passed unanimously.
3. Quinebaug Valley MOU sent on for review by the Town Attorney on the 13th. Craig will send to all for review, our presence is minimal on the tower with just a few antennas and the need for some room in Agency room for equipment. The committee discussed maintaining a budget # of \$100,000 until we have a better understanding of cost. We continue to support the notion that we will purchase the UHF combiner and pay for cost to upgrade microwave to support our additional traffic.
4. Mount Parnassus, David has all needed parts ordered and we will be ready to get the antennas mounted once they arrive.
5. The Middle School tower site had Call Before You Dig out to mark the site so that Geo Testing can be completed next week. Craig has been in touch with the Jason Peacock (Principal) keeping him in the loop of all the work to be completed on site.

6. Goodspeed has a space problem for cabinets behind the sign. David is working with the design team to come up with sketches for alternate layouts.
7. To get radios into the Emergency Operations Center at the Municipal Office Complex, we must fabricate a mounting system for the side of the building. This mounting needs to include the Bus Co antennas. Layouts and mounting of control stations was discussed and Dispatch console options were discussed. Valley Shore is looking at setting up within the EOC with a backup dispatch position as a test site.
8. Various portable radios and configurations were discussed. The group reviewed several options and pricing. The group agreed that we would use several different tiers of radio based on position. We also reviewed in-vehicle-repeaters for apparatus, ambulance and Fire officer's cars. This would help in some areas with marginal coverage and in building coverage.
9. Public Works low band radios were all serviced and are working better. Current plan is to leave Lowband as a failsafe.
10. We will meet next during the first week of May.

Motion to adjourn 10:00 by Ray Swol, second by Joe Szczech, Passed unanimous.

Submitted by:

Emmett Lyman
Committee Secretary
5/22/18