

Municipal Office Building Committee, Town of East Haddam

Town of East Haddam
Municipal Office Building Committee
May 24, 2018
Adopted June 21, 2018

1. CALL TO ORDER

Mr. Mansfield called the meeting to order at 7:00 p.m. at the Municipal Office Complex.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Committee Members: Craig Mansfield, Edward Blaschik, Erik Dill, Roy Parker, and Maryjane Malavasi.

Absent Member(s): Phil Barlow, Al Howat, Chuck Smith, Tracey Gionta (BOF), William DiCristofaro (BOF), Erik Anderson (BOE), Park and Rec Representative (P&R), and Jim Ventres (Land Use Administrator).

Other(s): First Selectman Emmett Lyman, Scott Scholl (Downes Construction), Ron Turner (Director of Operations), and Ruth Ziobron (Recording Secretary).

Mrs. Malavasi was seated for Mr. Howat.

3. APPROVAL OF MEETING MINUTES

A. May 10, 2018

Motion by Mr. Blaschik, second by Mr. Dill to approve the May 10, 2018 meeting minutes as presented.

Favor: Mansfield, Blaschik, Dill, Parker.

Oppose: None

Abstain: Malavasi

Motion passed.

4. OLD BUSINESS

A. Silver Petrucelli & Associates

B. Downes Construction

The following document was reviewed.

-Downes Building Committee Agenda for 05/24/18.

-East Haddam Budget Report dated 5/10/18

Motion by Mr. Blaschik, second by Mrs. Malavasi and unanimously passed to approve COP #3h: Metal Fascia at Canopies, \$0, PR #13/VE #30.

Motion by Mr. Parker, second by Mr. Blaschik and unanimously passed to approve COP #151: Additional Duct Smokes, \$2,774, PR #4.

Motion by Mr. Blaschik, second by Mr. Parker and unanimously passed to approve COP#157: North Canopy Steel B/C, \$0.

Motion by Mr. Parker, second by Mrs. Malavasi and unanimously passed to approve COP #179: Re-work Existing Treads at Stairs 101 & 102, \$7,647, Field Condition.

Motion by Mrs. Malavasi, second by Mr. Parker and unanimously passed to approve COP #207a: Relocated Door at Opening 001 & 002, \$869, PR#66.

Motion by Mr. Blaschik, second by Mrs. Malavasi and unanimously passed to approve COP #187: BC Universal for Housekeeping Pads, \$0.

Motion by Mr. Blaschik, second by Mr. Dill and unanimously passed to approve COP #210: Walker Display Art, \$1,978, PR #68.

Motion by Mr. Parker, second by Mrs. Malavasi and unanimously passed to approve COP #217a: Firestopping at CMU Walls, \$0, Allowance.

Motion by Mrs. Malavasi, second by Mr. Blaschik and unanimously passed to approve COP #290: Insulation at Roof Hatches, \$0.

Motion by Mr. Dill, second by Mr. Parker and unanimously passed to approve COP #321: IRP Panels, \$0.

Motion by Mr. Blaschik, second by Mr. Dill and unanimously passed to approve COP #324 Sump Pumps in Basement not to exceed \$11,500.

C. USDA-nothing new.

D. Bills and Invoices

5. GENERAL DISCUSSION

Committee members reviewed the budget. A detailed accounting of the budget will be presented at the next meeting.

Mr. Mansfield noted the parking lots would be fixed at no cost to the town. Additionally, he stated the committee would obviously not turn the building over to the town that is not ADA compliant. Mr. Mansfield stated there was a complete ADA review by USDA of the design of the building and building access, resulting in an additional cost to the project of approximately \$1,100 in order to change the shower in the Police Department to make it

ADA compliant. Mr. Mansfield stated USDA had signed off that the design of the building was ADA compliant. He stated anything which was built that was not ADA compliant would be fixed. He stated access to the building and access routes had been reviewed.

All interior and exterior door tensions will be tested and adjusted to the required pull pounds.

Motion by Mr. Blaschik, second by Mr. Dill and unanimously passed to approve Great Mats Corporation invoice in the amount of \$8,320.30.

6. NEXT MEETING

A. June 14, 2018

The next meeting is scheduled Thursday, June 14, 2018 at 7p.m. at the Municipal Office Complex.

7. Audience of Citizens-None.

8. ADJOURNMENT

Motion by Mr. Blaschik at 7:41 p.m. to adjourn. Second by Mr. Dill and unanimously passed.

Respectfully submitted;

Edward C. Blaschik
Secretary