

Town of East Haddam
Municipal Office Building Committee
June 21, 2018
DRAFT

1. CALL TO ORDER

Mr. Mansfield called the meeting to order at 7:10 p.m. at the Municipal Office Complex.

2. ATTENDANCE AND APPOINTMENT OF ALTERNATE(S)

Municipal Office Building Committee Members: Craig Mansfield, Edward Blaschik, Erik Dill, and Al Howat.

Absent Member(s): Chuck Smith, Roy Parker, Maryjane Malavasi, Phil Barlow, Tracey Gionta (BOF), William DiCristofaro (BOF), Erik Anderson (BOE), Park and Rec Representative (P&R), and Jim Ventres (Land Use Administrator).

Other(s): Scott Scholl (Downes Construction), Denise Dill and Bob Smith.

3. APPROVAL OF MEETING MINUTES

A. May 24, 2018

Motion by Mr. Dill, second by Mr. Blaschik to approve the May 24, 2018 meeting minutes.

Favor: Mansfield, Blaschik, Dill

Oppose: None

Abstain: Howat

Motion passed.

4. OLD BUSINESS

A. Silver Petrucelli & Associates-No one was available to report.

B. Downes Construction

Committee members discussed an ADA compliant issue with the sidewalk and pavement of the driveway. The meeting commenced in the parking lot to review the issue and reconvened in the meeting room at 7:48 p.m. Committee members requested revised plans to fix the issue. Committee members agreed not to cut 1 foot out of the sidewalk and to work with the pavement/driveway. This item will be reviewed at the next meeting.

The following document was reviewed.

-Downes Building Committee Agenda for 06/21/18.

Mr. Mansfield noted that the Owner's Subcommittee had reviewed all change orders being discussed.

Motion by Mr. Blaschik, second by Mr. Dill and unanimously passed to approve COP #176: Access Cover for Water Storage Room, BSC, \$1,018.

Motion by Mr. Blaschik, second by Mr. Dill and unanimously passed to approve COP #188: BC Niram for Concrete Core Testing, \$0.

Motion by Mr. Dill, second by Mr. Blaschik and unanimously passed to approve COP #191: Grounding at MDF Room, RFI 230, \$598.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve COP #198: Corridor 152 Duct Conflict, Field Conflict, \$386.

Motion by Mr. Dill, second by Mr. Blaschik and unanimously passed to approve COP #237: Supporting Elevator for Upgrade Allowance Reconciliation, (\$5,000).

Motion by Mr. Dill, second by Mr. Blaschik and unanimously passed to approve COP #256: Temporary Address Sign, \$476.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve COP #266: Materials Testing Reconciliation, (\$23,881.50).

Motion by Mr. Howat, second by Mr. Blaschik and unanimously passed to approve COP #269: Light fixture for RM 034, RFI #258, \$552.

Motion by Mr. Dill, second by Mr. Howat and unanimously passed to approve COP #315: Pump for Hale Well, S&P Email Corep., \$11,415.

COP #333: Drainage Behind Outbuilding, RFI #266, \$7,139 was tabled.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve COP #336: Wall of Honor, \$532.

C. USDA

The Town would like to work with the USDA to closeout on the loan in early September. Mr. Mansfield noted that he needs to submit on behalf of the committee a letter explaining the process, delays, reasons for delays and project completion date.

D. Bills and Invoices

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to approve Downes Construction's invoice Application # 17, dated 6/20/18 in the amount of \$136,925.68.

Motion by Mr. Howat, second by Mr. Dill and unanimously passed to approve Consulting Engineering's invoice dated 3/31/18 in the amount of \$3,904.45.

Motion by Mr. Howat, second by Mr. Dill and unanimously passed to approve Consulting Engineering's invoice dated 4/30/18 in the amount of \$4,032.30.

Motion by Mr. Howat, second by Mr. Dill and unanimously passed to approve Consulting Engineering's invoice dated 5/31/18 in the amount of \$3,011.10.

Motion by Mr. Howat, second by Mr. Dill and unanimously passed to approve Fuss & O'Neill's invoice #0017151 in the amount of \$1,850.

5. GENERAL DISCUSSION

6. NEXT MEETING

A. August 9, 2018

The next meeting is scheduled Thursday, August 9, 2018 at 7p.m. at the Municipal Office Complex.

Motion by Mr. Blaschik, second by Mr. Howat and unanimously passed to cancel the June 28, 2018 meeting.

7. Audience of Citizens

Bob Smith shared that he felt the tennis courts were in ok shape. He stated he could fix them himself for approximately \$10,000. He felt that the tennis courts should be located at the middle school.

Denise Dill voiced concern with signage for the Assessor and emergency buttons for the Tax Collector. She stated the elevator profanity had not yet been removed. Mr. Turner will look into the panic buttons and graffiti.

8. ADJOURNMENT

Motion by Mr. Blaschik at 8:41 p.m. to adjourn. Second by Mr. Dill and unanimously passed.

Respectfully submitted;

Edward C. Blaschik
Secretary