

Crisis and Strategic Communications Plans Committee  
Municipal Office Complex  
Meeting Room #4  
November 12, 2018  
Special Meeting Minutes

Members Present: S. Link; W. DiCristofaro; J. Rhoades; R. Turner; B. Reas; L. Salicrup; L. Bonadies  
Absent: M. Piscioti  
Also Present: None

1. Selectman Link called the Crisis and Strategic Communications Plans Committee meeting to order at 8:50 a.m. and the attendees said the Pledge of Allegiance.
2. Approval of Minutes:  
  
Motion made by Mr. DiCristofaro, seconded by Mr. Salicrup, to approve the minutes of the November 1, 2018 meeting as written. Unanimous aye.
3. Audience of Citizens:  
  
There were no audience of citizens present.
4. Executive Session – School/Town Security Discussion:  
  
Motion was made by Mr. Turner, seconded by Mr. Salicrup, to enter into executive session at 8:51 for discussion of School/Town Security. Unanimous aye.  
  
Committee returned to regular session at 10:46am. No motions or decisions were made.
5. Motion to Approve Recommendations:  
  
Motion made by Mr. DiCristofaro, seconded by Mr. Turner, to recommend the attached Crisis and Communications strategy to the Board of Selectmen and the Board of Education. Unanimous aye.
6. Adjournment: It was agreed if the proposal was rejected the committee would reconvene in February and if it passed we would reconvene in June. There being no additional business to discuss, a motion was made by Mr. DiCristofaro, seconded by Mr. Salicrup, to adjourn the meeting at 10:51 a.m. Unanimous aye.

Respectfully submitted,  
Susan Link, Secretary

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Recommendation to the Board of Selectmen

Based on our goal of performing an analysis of the safety and security of our students, staff and citizens as it pertains to them being in and around Town Buildings the Crisis and strategic Communications Plan Committee offers the following recommendations:

1. Creation of a standing SDRO(School District Resource Officer) Hiring Panel – to review and evaluate candidates for consideration of town employment, and make recommendations to the First Selectman.
  - a. SDRO hiring panel to include a Selectman, police officer, Superintendent of Schools, citizen, BOE member, and Director of Operations
2. Hire a 1.0 FTE Police Officer position within the East Haddam Police Department for the purpose of creating a School District Resources Officer Position. Job description of the SDRO position is attached.
  - a. Recommend to BOE the creation of the SDRO position
3. Develop and implement a Crisis and Communication Plan with consultation from Sullivan & LeShane for the Town and Board of Education.
  - a. Further engagement of Sullivan & LeShane to be determined by the Town or Board of Education on an as needed basis.
  - b. Recommend that a full review of the Plan be completed every two years in conjunction with the newly elected officials.
4. To engage the community through a forum discussing security at our schools and in our town.
5. Continue the CSCP committee to address the following:
  - a. To complete the charge of the committee
    - i. address additional safety and security needs.
    - ii. Complete the strategic communications plan recommendation
  - b. To evaluate the SRO position after the first six months of implementation