

Board of Fire Commissioners  
February 5, 2019  
Company #1 Firehouse  
Regular Meeting

Commissioners present: Jennifer Spencer, Bruce Dutch Absent: Howard Bogue  
Visitors: Chief Auld, John Sarnik, Emmett Lyman, Don Angersola

1. Call to Order 6:00pm
2. Acceptance of Minutes
  - a. Motion by B. Dutch, seconded by J. Spencer, to accept the minutes from January 8, 2019. Motion so passed.
3. Bill Approval: Recent submissions reviewed and discussed. Noted one invoice in question is for Career staff – approved to be paid.
4. Budget Recap: Current expenditures reviewed. Noted expected increase in budget for physicals, Career OT, Career Uniforms and equipment.
  - a. Discussed recent submission of 2019-2020 budget with changes made. B. Dutch and B. Auld thanked J. Spencer for completing budget. Reviewed need to present requests and reasons for increase in Career staff at upcoming BOS meeting. The majority determined best time is February 13 at 4:45pm. J. Spencer to let Linda Zemienieski know of choice.
5. Old Business:
  - a. Cameras: J. Spencer reviewed quote from Ron Turner for \$6,000 to place cameras in all 3 firehouses. Discussion took place indicating there is a need for more than 2 cameras in Co#1 and Co#2. B. Dutch requests H. Bogue to reach out to Ambrose Gates for another quote for cameras at all egress locations at Co #1 and assess needs at Co#2.
  - b. The safe has been ordered through W.B. Mason - pending delivery.
  - c. Floor at Co#1 - repairs are pending – there are more areas to be addressed as well with all issues at Co#1
  - d. Office update: Budget for equipment shows \$29,267.05 remaining – Better organization and cleanliness will be achieved with updating office area. Emmett requested B. Auld to discuss allocation of funds before doing office update.
  - e. Reminder to make Ron Turner aware of any and all building issues before calling for repairs. These to include outside concerns, internal concerns including but not limited to overhead doors, furnace issues, internet, kitchen concerns. If a request is sent to Ron please copy the Fire Commissioners so we can address any delays in response as we know some issues should be addressed as soon as possible.
  - f. J. Spencer was made aware there is an issue with exterior lights at Co#2 in new addition area at egress doors. The career staff is again requesting voicemail be added to phone system. J. Sarnik made note that there are significant issues with the Comcast system which needs to be addressed. He also noted after discussion with Mark Knittel the

internet box should be moved to the bay area to alleviate overheating and ventilation issues which frequently take down the internet service. J. Spencer to discuss all topics with Ron Turner.

6. Visitors Participation: None
7. Fire Marshal's Report:
  - a. Don Angersola noted changes with the new budget. There will be some fees attached to certain activities. He opened discussion regarding fees for burning permits, Commercial building permits and liquor licenses. Amounts remain in debate but will range from \$100- \$300 each. It is possible they will also add a fee for Daycare Centers and Skilled Nursing Facilities for yearly certifications. Many of these may require an ordinance to be created to institute changes.
8. Building Report:
  - a. No changes
9. Equipment Report: Updated with budget review. All vehicles ready to respond with minor repairs to be completed as budget allows.
10. Correspondence:
  - a. None
11. New Business:
  - a. J. Sarnik requests permission to purchase one 4 gas meter for a cost of \$954.69. B. Dutch made motion to purchase gas meter, second by J. Spencer. Motion so passed.
  - b. J. Spencer requested J. Sarnik send copy of Valley Shore reports regarding monthly EMS/ Fire calls.
12. Adjournment: Motion by B. Dutch, seconded by J. Spencer to adjourn meeting at 6:50pm. Motion so passed.

Respectfully submitted,  
Jennifer Spencer, Secretary