

Board of Fire Commissioners  
August 6, 2019  
Company #1 Firehouse  
Regular Meeting

Commissioners present: Jennifer Spencer, Bruce Dutch, Howie Bogue  
Visitors: John Sarnik, Emmett Lyman, Ron Turner, Rob Smith. Absent: Chief Auld

1. Call to Order 6:00pm
2. Acceptance of Minutes
  - a. Motion by H. Bogue, seconded by J. Spencer, to approve the minutes of July 2, 2019. Motion passed.
3. Bill Approval: Recent submissions reviewed and discussed. R. Turner to discuss with C. Varricchio as to whom is responsible for Overhead door bill at this point with the new contract. Fire Department are assessing for initiating two new line items in budget to cover new medical costs. J. Sarnik has been told any “expensive” items will not be reimbursed by ambulance when fire department is doing EMSs care, these can include AED pads as well as EPI pens which can run from \$100 to 400 dollars. First Selectman Lyman will discuss with EHAA Board of Directors.
4. Budget Recap: Current expenditures reviewed.
5. Old Business: Jiffy has a long discussion with R. Turner. All topics were reviewed.
  - a. Office Reno: Options were discussed. The cost range is \$5,000 to 6,500 depending on flooring chosen, cabinets, desks and chairs. No decision to go ahead with renovation at this time due to other possible expenses. Commissioners will consider adding to budget next year as capitol expense.
  - b. Co#1 floors: No repair until areas degrade more then will reassess as issue is related to moisture.
  - c. Camera Security: Discussion took place reviewing low cost system versus a tie into the Town system which has better value, coverage and recording abilities. Cost range is \$2,000-\$3,000 for inexpensive system which may work for Co#3 and short term for Co #2. Town system could be approximately \$16,000 and needs placement as soon as possible as security and loss prevention is becoming an issue. We have many different people accessing the facility as well as some visitors sleeping in the building which currently is not safe due to fire concerns. Fire Marshal did participate in conversation. Where to pull cost to cover security remains to be decided.
  - d. Roof has been completed at Co#3. It has been power washed and will be painted.
  - e. Paving will be done in the next 2 weeks. There may be short notice for moving equipment. J. Sarnik said he will predetermine locations to utilize.
  - f. Office chairs for meeting room: R. Turner has options but could cost up to \$3,000.

- g. Having electric, propane and water subsidized by Ambulance Corps: We can discuss water only at this time. Everything else can be added as an addendum with new contract next year.
  - h. All requests for expenditures of office renovation, conference room chairs, floor buffer, security cameras were discussed with a plan to determine priority of each project. Thank you to R. Turner for all the updates. Ongoing concerns will be done with R. Turner and J. Spencer.
6. Visitors Participation: R. Turner spoke regarding compliance issues with staffing at Co#1 for EMS. They felt the beds were to be removed but currently they remain. It is noted that one person actually works every weekend 6:00pm Friday to 6:00am Monday. Sleep is needed. The discussion showed the cost to renovate to meet safety concerns is approximately \$4,000 to start per R. Turner and Fire Marshal Angersola. We have already spent \$800 on smoke detectors. There seems to be no reason we cannot ask the Ambulance to pay for all renovations necessary to keep building safe. The Commissioners can go to the EHAA Board of Directors once cost estimates are available. It was noted the ambulance has plans to staff with their own personnel in near future but safety will remain an issue. Update that well pump was replaced at Co#1.
  7. Fire Chief Report: J. Sarnik noted the new boat is in service lighting still being done to improve night vision. We still need to purchase new hoses for the ones that failed but cost is up to if not over \$10,000. Requesting to purchase another AED – cost is \$1,100. No decision was made tonight.
  8. Fire Marshal's Report: Inspections going well. Very few burn permits. Working with Police Department in evicting a family who has been in a home for extended period.
  9. Building Report: No changes
  10. Equipment Report: Need replacement hoses otherwise minor repairs.
  11. Correspondence: None
  12. New Business: J. Spencer opened discussion regarding recent fire alarm where an autistic child was involved and the family mention issues and importance of how to care and work with special needs children. She has joined the local special needs group in Town and plans to help educate all aspects of EMS, EMD and FD on best practices.
  13. Adjournment: Motion made by B. Dutch, seconded by H. Bogue, to adjourn meeting at 6:55pm. Motion so passed.

Respectfully submitted,  
Jennifer Spencer, Secretary