

Board of Fire Commissioners
September 3, 2019
Company #1 Firehouse
Regular Meeting

Commissioners present: Jennifer Spencer, Bruce Dutch, Howie Bogue
Visitors: Laurie D'Aquila arriving at 6:10pm, Emmett Lyman arriving at 6:15pm

1. Call to Order 6:00pm
2. Acceptance of Minutes
 - a. Motion by B. Dutch, seconded by H. Bogue, to approve the minutes of August 6, 2019. Motion passed.
3. Bill Approval: Recent submissions reviewed and discussed.
4. Budget Recap: Current expenditures reviewed.
5. Old Business: Priorities of multiple high dollar projects were discussed.
 - a. Priority #1 will be Security Cameras – Discussion took place with determination to discuss with Chief Auld the possibility of holding fundraisers to get financial support to place a alternative system in Co#1 and Co#2 at lower cost estimated to \$2,000. H. Bogue to discuss with Chief Auld and get final proposals for equipment and set up of system. Final review will need to be with R. Turner per process.
 - b. Priority #2 is Office renovation - Discussed trying to reduce costs. Is there a possibility that current members of Fire Department have the skills and qualifications to do the renovation at a lower cost? This will again be discussed with R. Turner when budget allows. This may possibly be covered with assistance of Ladies Auxiliary funds.
 - c. Priority #3 Office chairs – Determined we could use eight new office chairs this year but will look for cost effective options. Current chairs were donated.
 - d. Highest priority - Upgrade to Co#1 for safety concerns so staffing can safely sleep in the facility. Discussion took place with both visitors. Reviewed changes needed including fire doors with self-closing hinges in the corridor, kitchen pass through needs to remain closed when not in use and office window will need to be replaced with fire glass to allow for visualizing the bay area. We will also need three-hour fire rated sheet rock in the bay area where there are no concrete bricks (upper area of room). L. D'Aquila was in full agreement that the changes are valid and she will present to EHAA Board of Directors at the next meeting on September 23rd at 7:00pm. H. Bogue will also attend to present the project and request EHAA pay for cost of the changes. L. D'Aquila was optimistic they would cover the costs. R. Turner will be made aware of this upcoming project and will work to get this safety issue addressed as soon as possible.
6. Visitors Participation:
 - a. As above discussed safety concerns with upgrades for safety. L. D'Aquila did note they will continue to pay for all items used by Fire Department for EMS calls including off brand AED pads and Epinephrine vials/syringes. She did ask if all first responders

- (EMT's) have had the new training as single use Epi pens will no longer be purchased due to the cost. We will ask Chief Auld to determine any needed training.
- b. L. D'Aquila noted there are ongoing issues obtaining completed charts from career staff especially when a QA is sent. As well, she notes sometimes no charts are received. One other issue is the information for reimbursing the town for EMS calls taken by career staff have not been turned in for the months of June and July. She noted First Selectman Lyman and she had tried to rectify the issue. The Fire Commissioners requested they be kept in the loop as they can also aid in getting this issue resolved. Commissioner Bogue will follow up as well as First Selectman Lyman.
 - c. L. D'Aquila asked if the Fire Department had received the Stop the Bleed training yet. If not she and other instructors can come to a training night to do the class which runs approximately 90 minutes.
 - d. L. D'Aquila asked about a noted decrease in R-1 response from the Fire Department especially related to ALS calls. It was noted this will be a question for Chief Auld.
7. Fire Chief report: None
 8. Fire Marshal's Report: None
 9. Building Report:
 - a. Paving has been completed. Floors have been waxed.
 10. Equipment Report: No reported issues. Will need to follow up on costs for new hoses discussed in August.
 11. Correspondence: None
 12. New Business: None
 13. Adjournment: Motion made by J. Spencer, seconded by B. Dutch, to adjourn meeting at 6:42pm. Motion so passed.

Respectfully submitted,
Jennifer Spencer, Secretary