

East Haddam Village Revitalization Committee
April 24th, 2019
Meeting
DRAFT Minutes

Members Present: Bill Gerrish (chair), J.T. Smith, Jim Curtin and Randy Dill.
Melanie Kolek, Bob Casner Will Brady and Mark Walter were absent.

Call to order 7:35 pm

Agenda Approval The agenda was approved, with a revision to item 6 changing “RFQ” to “RFP.” Motion made by Mr. Dill; Seconded by Mr. Curtin.

Motion carried.

Approval of Minutes (February 27, 2019) Minutes approved with edits. Motion made by Mr. Curtin; second by Mr. Dill.

Motion carried.

Review of Site Visit

Mr. Curtin said he attended the site visit. He noted that several representatives from Centerbridge Partners were in attendance. Representatives from the Goodspeed Opera House also attended. Mr. Gerrish said a potential developer who was unable to attend the site visit contacted the Town asking if they would consider having another walkthrough. Mr. Gerrish said the First Selectman’s office asked the Town Attorney if another site visit could be held. The Town Attorney advised that another site visit could be held if the RFQ was amended. Mr. Dill said that it was determined at the Selectmen meeting that another site visit would not be scheduled.

Mr. Dill and Mr. Curtin agreed that it would be advantageous to the Town to allow interested parties the opportunity to submit a bid if possible.

Mr. Gerrish made a motion that in light of the fact that there was at least one interested party who could not attend the site visit, the East Haddam Revitalization Committee recommends that the Town reissue the RFQ, removing the requirement for an onsite visit to submit an application and in doing so extending the deadline of submission to the RFQ as appropriate. Seconded by Mr. Curtin.

Motion carried.

Mr. Gerrish stated that the First Selectman’s office indicated that no questions from potential bidders were submitted to the Town.

Selection Committee

The Committee discussed the process for reviewing and selecting bidders to the RFQ. The committee believes that, consistent with its charge, the full East Haddam Revitalization Committee should review the submissions to the RFQ and make selection recommendations to the Board of Selectmen.

RFP Development

The committee expects to review an initial draft of the RFP and provide input to the Town on the development and final approval of the RFP.

Audience of Citizens

There were no citizens in attendance

Other Business

Mr. Dill requested that the Chairman follow up with the First Selectmen on the Committee's previous inquiry about sharing maintenance costs or charging for parking in the Village.

Next regular meeting: May 22nd at 7:30 p.m. at the EH Municipal Office Building.

Adjournment 8:27 p.m.

Mr. Curtin made a motion to adjourn. Seconded by Mr. Dill.

Motion carried.