

Board of Selectmen
Municipal Office Complex
Meeting Rooms 1/2
June 5, 2019
Regular Meeting Minutes

Selectmen Present: E. Lyman; S. Link; R. Smith

Also Present: A. Blaschik; E. Blaschik; K. Blaschik; C. Brownell; R. Dill; C. Gelston; T. Gelston; RST
P. Hawes; A. Jansky; J. Moreau; C. Quinn; R. Turner; S. Wheeler; L. Zemienieski

1. First Selectman Lyman called the Board of Selectmen's meeting to order at 7:03 p.m. and the attendees said the Pledge of Allegiance. Mr. Lyman called for a moment of silence in memory of the troops lost and injured at the Normandy Beach invasion 75 years ago.
2. Approval of Agenda: Mr. Lyman noted that there was a resignation letter received by the Conservation Commission to consider under item 8.D. Motion made by Mr. Lyman, seconded by Mr. Smith, to approve the Agenda as amended. Unanimous aye.
3. Approval of Minutes: Regular Meeting of May 15, 2019

The Selectmen reviewed the minutes of the May 15, 2019 meeting.

Motion made by Mr. Lyman, seconded by Ms. Link, to approve the minutes of the Regular Meeting of May 15, 2019, as written. Unanimous aye.

4. Correspondence: No correspondence was discussed at the meeting.
5. First Selectmen's Report
 - A. Staffing Updates: Mr. Lyman advised the Selectmen of the following staffing changes:
 - Irene Haines was hired as the part-time Economic Development Administrator.
 - Due to several out-of-the-ordinary projects, the Public Works Director estimates there will be 7800 hours of work this summer. Since the staff is only allowed to take vacation in the summer, the Town negotiated with the union to hire 3 temporary staff workers earlier than usual this year. The Public Works Director does not anticipate the staff will be able to complete all of the projects so the Town may try to negotiate with the union for an extension of the term of the temporary staff.
 - Effective July 1, the hours for the Fire Department's paid staff will go from 95 to 130; the department will add 3 additional part-timers to accommodate the increased hours. Mr. Lyman noted that 130 hours had been allowed for in the budget.
 - The state has confirmed Mr. Melmed as Director of Chatham Health District.
 - B. Responses to Previous Meeting Questions: The following additional information was provided regarding previous meeting questions:

- Everbridge notifications for Swingbridge outages – Mr. Lyman advised that he and the Emergency Management Director agreed that notifications about Swingbridge outages that are expected to last an extended period of time, and for which the Town has reliable information, will be sent out on Everbridge. He noted that it would be difficult to send notifications out on all of the outages since many are resolved relatively quickly. He suggested that any resident who would like to receive all of the notifications relative to the Swingbridge can sign up with the state’s program.

Mr. Lyman also reported on the following items:

- Ms. D’Aquila informed him that mutual aid calls are now below 10% and the Ambulance Association is working on recruiting new volunteers.
- He has received numerous complaints about the trap rock that was put down on East Shore Drive this past winter. He advised that Public Works will remove the trap rock this summer and repair the road.
- Paving of Petticoat Lane will be completed no later than early next week.
- Numerous emergency services personnel responded to a call regarding a missing tuber on the Salmon River. He advised that the girl was found safe back at the car parking lot.
- On May 25th a stone bench, in memory of Jack Herman, was dedicated at Heritage Park.
- The federal government has refunded its BUILD Grant program and the Town will resubmit an updated application for a grant to build a sidewalk on the south side of the Swingbridge.

6. Citizen’s Concerns: The following citizens’ concerns were discussed at the meeting:

- Mr. C. Brownell reiterated his concern regarding people speeding on the newly paved section of Petticoat Lane from Shanaghan Road to Route 82 and noted that there are “plow-friendly” speed bumps that can be used. Mr. Lyman advised that the Public Works Director is not in favor of speed bumps; however, he will bring Mr. Brownell’s concern up again with her and ask for recommendations to control the speeding.

7. Unfinished Business

- A. East Haddam Village Revitalization Committee Update: Mr. Lyman referenced the story in the East Haddam News which indicated the EHVRC had voted to re-advertise the RFQ since only one RFQ had been received by the Town. He advised that he and some of the Committee members were concerned about the decision to re-advertise the RFQ and a special meeting was held on May 29th where a majority of the Committee voted to move forward with the existing RFQ and not re-advertise the process. Mr. Lyman noted that the next meeting of the EHVRC is scheduled for June 12th.
- B. Transfer Station Committee Final Report Discussion & Solid Waste Facility Ordinance: Mr. Lyman reported that the replacement ram is in place and the hopper is operational. He noted that there have been some minor problems with the replacement ram but he expects they will be worked out.

- C. Citation Hearing Procedure Ordinance Discussion: Discussion of this agenda item was postponed.
- D. Control of Animals Ordinance Discussion: Discussion of this agenda item was postponed.
- E. Cemetery Committee Discussion: Discussion of this agenda item was postponed.

8. New Business

- A. School Resource Officer Discussion and Resolution: Mr. Lyman reported that union negotiations have concluded for the School Resource Officer position and a Memorandum of Agreement has been signed with the union. He stated that the next steps are to move this item forward to the Board of Finance and Town Meeting, then advertise for the position.

Motion made by Mr. Lyman, seconded by Ms. Link, to adopt the following resolutions:

RESOLVED, that the Board of Selectmen, in accordance with the \$75,000.00 budgeted in the 2019-2020 Board of Finance contingency for the purpose of a School Resource Officer, request that the Board of Finance transfer said \$75,000.00 from the Board of Finance contingency to the police salary budget; and

BE IT FURTHER RESOLVED, that the Board of Selectmen, in accordance with the executed Memorandum of Agreement, dated June 5, 2019, to the Police Collective Bargaining Agreement dated July 1, 2017 through June 30, 2020, propose to hire an additional police officer for a total of five full-time officers with the intent of assigning one of the five officers to the School Resource Officer position. Mr. Lyman and Ms. Link voted aye; Mr. Smith voted no. The motion passed by a majority of ayes.

- B. 2019 Plan of Conservation and Development Discussion: Mr. Lyman called the Selectmen’s attention to a copy of Planning & Zoning’s Plan of Conservation and Development adoption procedures in their meeting packets. He reviewed the schedule of adoption procedures for the document and noted that a public hearing is scheduled for July 23rd and Town Meeting August 27th.
- C. High School Driveway/Parking Lot Bonding Resolution: Mr. Lyman explained that resolutions have been prepared to allow the Town to have options on how to pay for the proposed High School Pavement Project. He noted that the Board of Finance will most likely bond for the project and, consequently, resolutions from the Board of Selectmen and Board of Finance as well as a Town Meeting must occur.

Motion made by Board Member Mr. Lyman, seconded by Board Member Ms. Link, to adopt the following resolution

RESOLVED, that the Board of Selectmen (the “Board”) of the Town of East Haddam (the “Town”) hereby adopts, and recommends to the Board of Finance, the following:

- (1) That the Town appropriate the sum of \$378,000 for the cost of pavement resurfacing, sealing, regrading and repair at the Nathan Hale-Ray High School, including, without limitation, the costs of the pavement resurfacing, sealing, regrading and repair of the student and visitor parking lots, the front circle, the right-side driveway and the sugar house parking lot, the removal and replacement of curbing, and the application of topsoil and seeding to disturbed work

areas (the "Project"). The appropriation may be spent for design and construction costs, the preparation and printing of bid documents, cost estimate reports and studies, equipment, materials, preliminary studies and reports, site improvements, architects' fees, engineering fees, legal fees, administrative costs, net interest on borrowings and other financing costs, and other expenses related to the Project or its financing. The Board is authorized to determine the scope and particulars of the Project. The Board may reduce or modify the scope of the Project, and the entire appropriation authorized hereby may be spent on the Project as so reduced or modified.

(2) That to finance said appropriation for the Project, general obligation bonds and notes of the Town may be issued pursuant to Chapter 109 of the Connecticut General Statutes, Revision of 1958, as amended (the "Connecticut General Statutes"), or any other applicable provision of law thereto enabling, in an amount not to exceed \$378,000 (or so much thereof as may be necessary after the deduction of grants or other sources of funds received by the Town for the Project).

(3) That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the Project or the receipt of grants for the Project. The amount of the notes outstanding at any time shall not exceed \$378,000. The notes shall be issued pursuant to Section 7-378 of the Connecticut General Statutes. The Town shall comply with the provisions of Section 7-378a of the Connecticut General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

(4) That the First Selectman, or a majority of the Board, and the Treasurer of the Town (the "Officials") be authorized to issue and sell bonds and notes secured by the full faith and credit of the Town pursuant to the Connecticut General Statutes or any other applicable provision of law thereto enabling, to finance the appropriation for the Project; that the Officials are hereby authorized to designate a bank or trust company to be the certifying agent, registrar, transfer agent and paying agent for such bonds and notes; that Updike, Kelly & Spellacy, P.C., Hartford, Connecticut is designated as the attorneys at law to render an opinion approving the legality of any issue of such bonds and notes; that the Officials are hereby authorized to designate a municipal advisor to the Town in connection with the sale of the bonds and notes; that the Officials be authorized to sign said bonds and notes by their manual or facsimile signatures; and that the Officials be authorized to determine the amounts, rates of interest, dates, maturities, dates of principal and interest payments on such bonds and notes, the form of such bonds and notes, the provisions for protecting and enforcing the rights and remedies of the holders of such bonds and notes and all other terms, conditions and particular matters regarding the issuance and securing of such bonds and notes and to execute, sell and deliver the same, and provide all supporting documentation as may be necessary or desirable to accomplish such purposes and to comply with the requirements of the Internal Revenue Code of 1986, as amended, Securities and Exchange Commission Rule 15c2-12, and in accordance with the Connecticut General Statutes and any other applicable provision of law thereto enabling.

(5) That the Officials are authorized to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes. If the bonds or notes authorized by this resolution are issued on a tax-exempt basis, the Officials are authorized to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes, including covenants to pay rebates of investment earnings to the United States in future years.

(6) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the Project. The Officials are authorized to amend such declaration or official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(7) That the Officials are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, including, but not limited to, entering into a continuing disclosure agreement pursuant to Securities and Exchange Commission Rule 15c2-12, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws of rules pertaining to the sale or purchase of such bonds or notes.

(8) That the First Selectman is hereby authorized, on behalf of the Town, to execute any contracts with engineers, contractors, architects and other persons for the Project, to apply for and accept state, federal or other grants to finance the appropriation for the Project, and to execute and file any application or enter into any grant agreement or other obligations prescribed by the State of Connecticut or the federal government, as applicable.

(9) That the Officials are authorized to take all other actions which are necessary or desirable to complete the Project consistent with the foregoing and to issue bonds or notes to finance the aforesaid appropriation.

(10) That this resolution shall become effective after approval at a vote of the special town meeting.

FURTHER RESOLVED, that, should the Board of Finance approve the resolution for the appropriation of funds for the Project and the issuance of bonds and notes to finance such appropriation as recommended above, the Board hereby calls a Special Town Meeting of the Town to be held on June 25, 2019 at the Town Hall, Town Street, East Haddam, Connecticut at 8:00 p.m., and submits the following resolution to the electors and citizens eligible to vote at town meetings of the Town for their approval or disapproval, at said town meeting, the notice of such meeting to be published as required by the Connecticut General Statutes:

RESOLUTION AUTHORIZING AN APPROPRIATION OF \$378,000 FOR
PAVEMENT WORK AT NATHAN HALE-RAY HIGH SCHOOL AND THE
FINANCING OF SAID APPROPRIATION BY THE ISSUANCE OF BONDS AND
NOTES IN AN AMOUNT NOT TO EXCEED \$378,000

Unanimous aye.

D. Board/Commission/Committee Changes: The following Commission change was discussed:

Conservation Commission

Mr. Lyman called the Selectmen's attention to a letter in their meeting packets from Paul Sienna giving his notice of resignation from the Conservation Commission.

Motion made by Mr. Lyman, seconded by Mr. Smith, to accept, with regret, the resignation of Paul Sienna from the Conservation Commission effective as of June 16, 2019. Unanimous aye.

E. Tax Refunds: There were no tax refunds considered at the meeting.

9. Public Comment: The following public comment was discussed at the meeting:

- In response to a question from Mr. T. Gelston, Mr. Lyman reiterated the Town's plans for notifications regarding Swingbridge outages.
- Mr. C. Brownell noted that the updates to the Town's Plan of Conservation and Development were behind schedule because of the state's delay in passing a budget last year.
- Mr. C. Brownell advised that the Gateway Commission had requested the Commission be represented on the East Haddam Village Revitalization Committee. He also inquired if any of the Selectmen would participate on the Commission's annual boat trip on June 12th. Mr. Lyman and Ms. Link both advised that they have prior commitments. Mr. Smith stated he would check his schedule and get back to Mr. Brownell.
- Mr. J. Moreau stated he was somewhat discouraged by the Town's decision to increase the Fire Department's part-time staff. He noted that there had previously been 6 part-timers but the staff was decreased to 3 at the recommendation of the Fire Chief. He noted that he was pleased that the part-time staff would again be maintained at 6 fire-fighters; however, he felt that Town residents had been disadvantaged when the staff was reduced. He also stated that he had heard that there has been resistance regarding his recommendation to establish a procedure of random drug testing of all the Town's emergency services personnel and he expressed his frustration about same.
- In response to a question raised by Mr. T. Gelston, Mr. Lyman stated that he is not aware of any requirement by the Town's insurance carrier for drug testing of Town personnel.

10. Selectmen's Discussion

- A. Neighborhood Assistance Act Public Hearing (June 12, 2019 @ 7:00pm – MOC Room 3): Mr. Lyman advised that the annual meeting to consider applications for Neighborhood Assistance tax credits for community projects is scheduled for June 12th. In response to an inquiry from Mr. Smith, he stated that there is a deadline for submitting applications, however, the Town may be able to accommodate applications after that date.

Mr. Smith gave a brief overview of the Town's Sustainable CT committee activities.

11. Adjournment: There being no additional business to discuss, a motion was made by Mr. Lyman, seconded Ms. Link, to adjourn the meeting 7:51 p.m. Unanimous aye.

Recorded

Respectfully submitted,
Susan Link, Secretary