

Board of Selectmen
Municipal Office Complex
Meeting Rooms 1/2
September 18, 2019
Regular Meeting Minutes

Selectmen Present: S. Link; R. Smith Absent: E. Lyman
Also Present: E. Blaschik; C. Brownell; L. D'Aquila; D. Holahan (EH News); C. Quinn; J. Zaid; L. Zemienieski and other members of the public

1. Selectwoman Link called the Board of Selectmen's meeting to order at 7:02 p.m. and the attendees said the Pledge of Allegiance.
2. Approval of Agenda: Motion made by Mr. Smith, seconded by Ms. Link, to approve the Agenda as written. Unanimous aye.
3. Approval of Minutes: Regular Meeting of September 4, 2019

The Selectmen reviewed the minutes of the September 4, 2019 meeting.

Motion made by Ms. Link, seconded by Mr. Smith, to approve the minutes of the Regular Meeting of September 4, 2019, as written. Unanimous aye.

4. Correspondence: There was no correspondence discussed at the meeting.
5. First Selectmen's Report: Ms. Link recognized Ms. D'Aquila who reported that the Ambulance Association experienced an increase in calls during the month of August; however, the mutual aid rate for that month was only 1.4% and the average response time was 3 minutes. She noted that it has now been four consecutive months that the mutual aid rate has been below their goal of 10%. She stated that the CT Department of Emergency Medical Services commended the Ambulance Association for the rapid improvement in its services. Ms. D'Aquila responded to several questions from the Selectmen.

Ms. D'Aquila reiterated that the Ambulance Association is participating the National Awareness Campaign for Stop the Bleed and will be holding a class for the public on October 1st at the Municipal Office Complex. She also advised that the annual Ambulance Association Board of Directors meeting will be held on September 23, 2019 at the Grange and the public is invited.

- A. Board of Assessment Appeals – Fall 2019 Final Report: Mr. Blaschik reported that the Board heard two appeals for property taxes on automobiles which resulted in a \$1,400.00 reduction in the grand list.
 - B. Responses to Previous Meeting Questions: There was no additional information provided regarding questions raised at previous meetings.
6. Citizen's Concerns: In response to a question raised by Mr. Blaschik, Ms. D'Aquila clarified how the average response time for emergency calls is tracked.

In response to a question raised by Ms. Quinn, Ms. D'Aquila provided additional clarification on how staff responds to emergency calls.

7. Unfinished Business

- A. East Haddam Village Revitalization Committee Update: Ms. Link reported that the EHVRC Request for Proposal will be issued on September 19th. Ms. Zemienieski confirmed that the Committee generally meets on the 4th Wednesday of each month.
- B. Transfer Station Committee Final Report Discussion & Solid Waste Facility Ordinance: There was no new update on this agenda item.
- C. Citation Hearing Procedure Ordinance Discussion: Discussion of this agenda item was postponed.
- D. Control of Animals Ordinance: There was no new update on this agenda item.
- E. Cemetery Committee Discussion: Discussion of this agenda item was postponed.

8. New Business

- A. Bid Award – Catch Basin Cleaning: Ms. Link called the Selectman's attention to a copy of a memo in the meeting packets from Public Works Director Lunt, dated September 18, 2019, with Director Lunt's recommendation for awarding the contract for cleaning the Town's catch basins. She stated that two bids had been received for the project and noted that the contract is for September 1, 2019 through August 30, 2020. Ms. Link advised that the proposal will remain in effect for one (1) year, with an option to renew on a year-by-year basis, with the approval of the Town and the vendor, for two (2) additional years.

Motion made by Ms. Link, seconded by Mr. Smith, to award the bid for catch basin cleaning to Janet's Sweeping Property Care, LLC at \$39.00 per basin and \$41.00 per headwell for the period of September 1, 2019 – August 30, 2020, with the option to renew on a year-by-year basis for two (2) additional years, with the approval of the Town and the vendor.

In response to a question raised by Mr. Smith, Ms. Zemienieski advised that our vendor from last year, R. Bruce Briggs, is no longer in the business of doing municipal catch basin cleaning. Unanimous aye.

- B. Call for Town Meeting

Motion made by Ms. Link, seconded by Mr. Smith, to approve the following call for Town Meeting:

The Electors and citizens of the Town of East Haddam, Connecticut qualified to vote in Town Meeting are hereby warned and notified that a Special Town Meeting will be held in the Town Hall on Town Street in the said Town of East Haddam in the said Town of East Haddam at 8:00 p.m. on Tuesday, October 1, 2019 for the following purposes, to wit:

Item 1: To consider and act upon the recommendation of the Board of Selectmen and the Board of Finance to enter into a five-year agreement with Willimantic Waste Paper Co., Inc. for a

contract for municipal solid waste disposal, municipal bulky waste disposal, single stream recycling with adjustable rate after 36 months and municipal hauling services.

Item 2: To consider and act upon the following resolution as recommended by the Board of Selectmen and the Board of Finance:

RESOLVED, that the Town of East Haddam accept the gift/donation/transfer of real and personal property from the East Haddam Free Public Library and Reading Room Association, Inc. in furtherance of the creation of a single, unified town library system as provided in the ordinance adopted by the Town Meeting on June 19, 2013.

Unanimous aye.

C. Board/Commission/Committee Changes: No board/commission/committee changes were discussed at the meeting.

D. Tax Refunds: Ms. Link called the Selectmen's attention to four tax refunds.

Motion made by Ms. Link, seconded by Mr. Smith, to award tax refunds in the amounts as presented.

- \$263.92 to ACAR Leasing LTD,
- \$ 60.57 to Alexis Vitali,
- \$ 54.18 to Honda Lease Trust, and
- \$ 46.15 to Laura Wieleba.

Unanimous aye.

9. Public Comment: In response to a question raised by Mr. Holahan, Ms. Link advised that the contract for the catch basin cleaning project was awarded to Janet's Sweeping Property Care, LLC, and Mr. Smith clarified the work that will be done.

10. Selectmen's Discussion: No additional Selectmen's discussion occurred at the meeting.

11. Adjournment: There being no additional business to discuss, a motion was made by Ms. Link, seconded by Mr. Smith, to adjourn the meeting at 7:16 p.m. Unanimous aye.

Recorded

Respectfully submitted,
Susan Link, Secretary