

Board of Selectmen  
Municipal Office Complex  
Meeting Rooms 1/2  
October 16, 2019  
Special Meeting Minutes

Selectmen Present: E. Lyman; S. Link; R. Smith

Also Present: E. Blaschik; C. Brownell; L. D'Aquila; A. Donner; D. Faipler; T. Gelston; R. Turner; S. Wheeler; L. Zemienieski and other members of the public

1. Selectman Lyman called the Board of Selectmen's meeting to order at 7:30 p.m. and the attendees said the Pledge of Allegiance.
2. Approval of Agenda: Mr. Lyman advised that he would like to amend the agenda to correct the date of item 10.A. under the Selectmen's Discussion, Thunder in the Valley. In response to an inquiry from Ms. Link, he confirmed that the Selectmen's additional items of discussion could be raised during that portion of the meeting.

Motion made by Mr. Lyman, seconded by Mr. Smith, to approve the Agenda as amended.  
Unanimous aye.

3. Approval of Minutes: Regular Meeting of October 2, 2019

The Selectmen reviewed the minutes of the October 2, 2019 meeting.

Motion made by Mr. Lyman, seconded by Ms. Link, to approve the minutes of the Regular Meeting of October 2, 2019, as written. Unanimous aye.

4. Correspondence: There was no correspondence discussed at the meeting.
5. First Selectmen's Report

A. Board of Selectmen Proclamations: Mr. Lyman read a proclamation on the event of Selectwoman Link's retirement from the Board of Selectmen. He noted that she had served four years on the Board, as well as ten years on the Board of Finance. Mr. Lyman stated the proclamation is in appreciation of her services to the Town and thanked Ms. Link for her work.

Ms. Link read a proclamation on the event of First Selectman Lyman's retirement from the Board of Selectmen. She noted that he had served eight years as a Selectman on the Board, and an additional three and a half years as First Selectman, as well as eighteen years on the Planning & Zoning Commission. Ms. Link stated the proclamation is in appreciation of his services to the Town and thanked Mr. Lyman for his work.

B. Responses to Previous Meeting Questions: There was no additional information provided regarding questions raised at previous meetings.

Mr. Lyman recognized Ms. D'Aquila who reported that the Volunteer Ambulance Association's mutual aid rate for September was 3.5% and noted that it has been stable for six months. She advised that three new volunteers had joined, including a skilled EMT. She thanked the East Haddam News

for publishing an article on the Association's Stop the Bleed course, stating it had resulted in increased enrollment in the course. She added that volunteer staff will participate in Project Safe Halloween. Ms. D'Aquila thanked Mr. Lyman for sitting on the Association's Board of Directors and stated that his participation was appreciated by everyone.

## 6. Citizen's Concerns

In response to a concern raised by Mr. T. Gelston, Mr. Lyman and Mr. Blaschik advised that the Municipal Office Building Committee has been investigating the cause of the high electricity cost at the municipal office complex and are working diligently to determine if there is a problem.

In response to a second concern raised by Mr. T. Gelston, Mr. Lyman and Ms. D'Aquila confirmed that Valley Shore is facilitating forwarding information to the Town's emergency services personnel concerning unscheduled openings of the Swingbridge. The notice comes through active 911 and email.

## 7. Unfinished Business

- A. East Haddam Village Revitalization Committee Update: There was no new update on this agenda item.
- B. Transfer Station Committee Final Report Discussion & Solid Waste Facility Ordinance: There was no new update on this agenda item.
- C. Citation Hearing Procedure Ordinance Discussion: Discussion of this agenda item was postponed.
- D. Control of Animals Ordinance Discussion: There was no new update on this agenda item.
- E. Cemetery Committee Discussion: Discussion of this agenda item was postponed.
- F. Tree Removal Protocol Discussion: Mr. Lyman called the Selectmen's attention to a draft Road Boundary Determination Policy in their meeting packets.

Motion made by Mr. Lyman, seconded by Mr. Smith, to adopt a Road Boundary Determination Policy for determining whether or not a tree is in the Town's right of way. Unanimous aye.

## 8. New Business

- A. Bid Award - Winter Sand for Snow and Ice Control: Mr. Lyman called the Selectmen's attention to a memo in their meeting packets, dated October 10, 2019, from Public Works Director Lunt with her recommendation for awarding the bid for purchase of sand for snow and ice control this winter.

Motion made by Mr. Lyman, seconded by Ms. Link, to award the bid for the purchase of sand for snow and ice control to Hubert E. Butler Construction Co., LLC in the amount of \$14.30/cubic yard. This award is subject to documentation that the sand is in compliance with the Town's specifications and that the insurance requirements for the award are satisfied. Unanimous aye.

- B. Fee Schedule for Contracted Snow Plowing: Mr. Lyman called the Selectmen's attention to a memo in their meeting packets, dated October 10, 2019, from Public Works Director Lunt, regarding her summary of fees submitted and her recommendation of snowplowing prices for the winter.

Mr. Lyman explained that this is the process used to set the fee schedule for different size trucks for contracted snow removal. He noted that if the Town uses contractors other than the ones who submitted prices, they will be paid at the set rates.

Motion made by Mr. Lyman, seconded by Mr. Smith, to accept the recommendation of the Public Works Director and set the snow plowing rates as follows: Up to 10,000 GVW with sander \$140.00 per hour; between 10,000 and 25,999 GVW with sander \$140.00 per hour, and over 26,000 GVW with sander \$160.00 per hour. Unanimous aye.

- C. Board/Commission/Committee Changes: There were no Board/Commission/Committee changes discussed at the meeting.

- D. Tax Refunds: Mr. Lyman called the Selectmen's attention to five tax refunds.

Motion made by Mr. Lyman, seconded by Mr. Smith, to award tax refunds in the amounts as presented.

- \$151.88 to John Essency,
- \$228.60 & \$562.53 to Toyota Lease Trust, and
- \$266.17 & \$253.11 to Toyota Lease Trust.

Unanimous aye.

9. Public Comment: Mr. Blaschik thanked the Board for their service to the Town and wished them luck in their future endeavors.

#### 10. Selectmen's Discussion

- A. Thunder in the Valley – Drum & Fife Muster – Grange Hall/Town Hall (10/19/19 @12 noon): Mr. Lyman advised the Selectmen and public of this scheduled event.
- B. EHBA/EDC Business Expo – Municipal Office Complex (10/29/19 from 11:30 a.m. to 6:00 p.m.): Mr. Lyman advised the Selectmen and public of this scheduled event.
- C. Project Safe Halloween – Municipal Office Complex (10/31/19 from 5:00 p.m. to 8:00 p.m.): Mr. Lyman advised the Selectmen and public of this scheduled event.

Ms. Link stated she had received an inquiry from a citizen regarding a comment that was made at the recent League of Women Voters First Selectmen's debate. Ms. Link noted that she had not attended the event, however, she wanted to clarify that the Town currently has one Resident State Trooper and employs five full time officers, one of which is a Student Resource Officer, and several part-time officers. She noted that the police department receives approximately 8,000 calls per year, averaging 24 calls and four traffic stops per day.

Ms. Link stated that she is comfortable with the current staffing levels and it is her understanding that the Town is not contemplating hiring a second Resident State Trooper. She noted that the Town's

budget for four full-time officers is 65% of what it would cost to employ a second Resident Trooper. Mr. Smith stated that he agreed the Town does not need a second Resident State Trooper.

In response to a question raised by Mr. Smith, Mr. Lyman advised that the Town's radio project is nearing completion and he believes it will be fully functional in 18-24 months.

A motion was made by Mr. Smith, seconded by Ms. Link, to recess the meeting for 10 minutes for refreshments and congratulations prior to the Executive Session. Unanimous aye.

The meeting was recessed at 7:52 p.m.; the meeting was reconvened at 8:12p.m.

D. Executive Session – Firefighter Collective Bargaining Agreement:

Motion made by Mr. Smith, seconded by Ms. Link, to enter into executive session at 8:13p.m. to discuss the East Haddam Firefighters (UPPFA, IAFF, Local #3831) Collective Bargaining Agreement). Unanimous aye.

Selectmen returned to regular session at 8:21p.m. No motions or decisions were made.

E. Vote on Firefighter Collective Bargaining Agreement:

Motion made by Mr. Lyman, seconded by Ms. Link, to accept the Collective Bargaining Agreement between the Town of East Haddam and UPPFA, IAFF, Local #3831 for the period from July 1, 2019 through June 30, 2022. Unanimous aye.

11. Adjournment: There being no additional business to discuss, a motion was made by Mr. Lyman, seconded by Ms. Link, to adjourn the meeting at 8:22p.m. Unanimous aye.

Recorded

Respectfully submitted,  
Susan Link, Secretary