

Board of Selectmen
Municipal Office Complex
Meeting Rooms 1/2
December 4, 2019
Regular Meeting Minutes

Selectmen Present: R. Smith; T. Govert; C. Quinn

Also Present: A. Blaschik; E. Blaschik; K. Blaschik; C. Brownell; L. Carr; T. Carr; G. Coleman; R. Dill; T. Gelston; M. Gleeson; J. Hendry; D. Holahan; A. Jansky; J. Jansky; C. Read; E. Trentham; S. Wheeler; L. Zemienieski and other members of the public

1. First Selectman Smith called the Board of Selectmen's meeting to order at 7:01 p.m. and the attendees said the Pledge of Allegiance.
2. Approval of Agenda: Mr. Smith advised that he would like to amend the agenda to add item "*E. Cemetery Committee Discussion*" under Unfinished Business.

Motion made by Ms. Govert, seconded by Ms. Quinn, to approve the Agenda as amended.
Unanimous aye.

3. Approval of Minutes: Special Meeting of November 20, 2019: The board reviewed the minutes of the of the Board of Selectmen's meeting of November 20, 2019.

Motion made by Mr. Smith, seconded by Ms. Quinn, to approve the minutes of the Special Meeting of November 20, 2019, as written. Unanimous aye.

4. Correspondence

There was no correspondence discussed at the meeting.

5. First Selectmen's Report

A. Responses to Previous Meeting Questions: Mr. Smith advised that there were no open questions to be discussed at the meeting.

6. Citizen's Concerns

Mr. C. Read congratulated all of the board members and asked about the status of the repairs to Hemlock Valley Road. Mr. Smith informed him that a core boring had been done to determine whether or not there had been any slippage in the road. He noted that it did not appear to him that any slippage has occurred, however, Public Works will wait for the results of the boring sample tests before beginning the repair work.

7. Unfinished Business

Mr. Smith advised that, due to illness, Selectwoman Govert had not been able to complete her review of the history and committee minutes regarding items A thru D of Unfinished Business and, therefore, the discussion of those topics will be postponed for this meeting.

- A. East Haddam Village Revitalization Committee Update: Discussion of this agenda item was postponed.
- B. Transfer Station Committee Final Report Discussion & Solid Waste Facility Ordinance: Discussion of this agenda item was postponed.
- C. Citation Hearing Procedure Ordinance Discussion: Discussion of this agenda item was postponed.
- D. Control of Animals Ordinance: Discussion of this agenda item was postponed.
- E. Cemetery Committee Discussion: Mr. Smith noted that he had spoken with Ms. Denette regarding the Cemetery Committee and recommended several additions to the proposed charge. He noted a public meeting of the Cemetery Committee is scheduled for December 19th.

8. New Business

- A. Homeland Security Memorandum of Agreement Resolution: Mr. Smith called the board's attention to materials regarding this agenda item. He noted that the Homeland Security Memorandum of Agreement Resolution is renewed annually.

Motion made by Mr. Smith, seconded by Ms. Govert, to recommend the adoption of the following resolution:

RESOLVED, that the Town of East Haddam may enter into with and deliver to the State of Connecticut, Department of Emergency Services and Public Protection Division of Emergency Management and Homeland Security, any and all documents with it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Robert Smith, as the First Selectmen of the Town of East Haddam, is authorized and directed to execute and deliver any and all documents on behalf of the Town of East Haddam and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

Unanimous aye.

- B. Stop Sign Request (O'Connell Road Extension, Ackley Cemetery & Lake Hayward Town Road): Mr. Smith called the board's attention to materials regarding this agenda item. He advised that, due to the paving of O'Connell Road Extension, traffic activity has increased at the three-way intersection of that road, O'Connell Road Extension and Lake Hayward Town Road. He stated that Mr. Ventres had checked the sight-lines at the intersection and determined they were inadequate and, consequently, Mr. Smith recommends installing stop signs there.

Motion made by Mr. Smith, seconded by Ms. Govert, to approve the installation of three-way stop signs at the intersection of O'Connell Road Extension, Ackley Cemetery and Lake Hayward Town Road.

In response to an inquiry from Ms. Quinn, Mr. Smith confirmed that his recommendation was proposed as a solution for inadequate sight-lines and not to control speeding. Unanimous aye.

Mr. Smith stated he would forward the Selectmen's motion to the Public Works Director to act upon.

- C. Board/Commission/Committee Changes (BOFC, CONS): Mr. Smith called the board's attention to several documents in their meeting packets related to changes on the Board of Fire Commissioners and the Conservation Commission.

Board of Fire Commissioners

Motion made by Ms. Govert, seconded by Ms. Quinn, to reappoint Bruce Dutch for a second three-year term, to expire January 1, 2023, as a member of the Board of Fire Commissioners. Unanimous aye.

Conservation Commission

Motion made by Ms. Govert, seconded by Ms. Quinn, to accept the resignation of Robert Smith from the Conservation Commission, effective December 17, 2019. Unanimous aye.

Motion made by Mr. Smith, seconded by Ms. Govert, to change the status of Bernard Gillis from alternate member to regular member to fill a vacancy on the Conservation Commission effective December 17, 2019, with a term to expire June 30, 2021. Unanimous aye.

Motion made by Mr. Smith, seconded by Ms. Govert, to appoint Susan Pagnano as an alternate member to fill a vacancy on the Conservation Commission, with a term to expire June 30, 2021. Unanimous aye.

- D. Tax Refunds: There were no tax refunds considered at the meeting.

9. Public Comment

- In response to an inquiry from Mr. E. Blaschik, Mr. Smith confirmed that the establishment of a Citation Hearing Procedure Ordinance is required to allow the Town to retain fines/fees imposed by citations issued for ordinance infractions.
- In response to an inquiry from Mr. C. Read, Mr. Smith agreed to look into implementing repairs to the North School lawn that were incurred during the Bone Mill Road bridge replacement project.

10. Selectmen's Discussion

- A. Stuff a Cruiser Toy Drive (12/7/19 from 9:00 a.m. – 4:00 p.m. at the Municipal Office Complex Parking Lot): Mr. Smith noted the generosity of citizens during previous Stuff a Cruiser Toy Drives and encouraged the public to contribute to this year's drive.
- B. Holiday Stroll (12/7/19 from 2:00 p.m. – 5:00 p.m. – East Haddam Village): Mr. Smith noted the scheduled Holiday Stroll and related festive activities and invited the public to attend. He confirmed that no road or bridge closings would result from the scheduled events.
- C. Tri-Board Meeting (12/9/19 – 7:00 p.m. at the Municipal Office Complex): Mr. Smith called the board's and public's attention to the scheduled Tri-Board meeting. He advised that this is an annual meeting of the Boards of Finance, Education and Selectmen in preparation for the

upcoming budget discussions. He noted the importance of the meeting and stated that public participation and input is very much desired. He strongly encouraged the public to attend the meeting or, if unable to attend, submit their comments, concerns, and/or suggestions in writing or via another participant.

11. Adjournment: There being no additional business to discuss, a motion was made by Mr. Smith, seconded by Ms. Quinn, to adjourn the meeting at 7:28 p.m. Unanimous aye.

Recorded

Respectfully submitted,
Theresa Govert, Secretary