

EAST HADDAM PUBLIC LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

February 14, 2018

6:30 pm at the Rathbun Branch

TRUSTEES PRESENT: Dawn Barlow, Juliana Tryon Ranaudo, Jane Chisholm, John Bielot, Bill Barney, Andrea Pascal

TRUSTEES ABSENT: Vicki Riley, Janine Broe

ALSO PRESENT: Michael Gilroy

The meeting was called to order at 6:37pm. A motion to accept the Minutes from the December 13, 2018 meeting was made by B.Barney, A.Pascal seconded, minutes were approved.

Director's Report

There is an upcoming program about Fisher "cats".

The new historical room shelves and VOIP phones have been installed at the Rathbun.

The draft budget was presented to the Board of Selectmen. No changes are expected before it is passed on to the Board of Finance.

There were questions regarding use of library meeting room space. The Governance Committee, together with Michael, will draft a policy. Michael will check with Cragin and Middletown to see what their policies are. In the meantime, the library will not co-sponsor with any religious or political organizations.

Committee Reports

Program Committee: The committee did not meet this month. They continue to work on upcoming programs.

Governance Committee: The committee did not meet this month

M.Gilroy determined he will meet with staff in the spring to set goals and at end of year to hold formal reviews.

The Chair meeting (M.Gilroy and D.Barlow) will occur after the monthly Finance Committee meetings.

Finance Committee: The committee reviewed the draft budget and has been discussing grant writing. The possibility of Bank of America supporting fundraising was also reviewed.

There was a meeting with Cindy Varricchio to discuss several issues. She clarified that the Rathbun trust was reconciled every 3 years. This year, following a reconciliation, an additional \$18,000 was paid out. Those funds will be held in a capital account for the Rathbun. C. Varricchio said that the feasibility study should be added to the capital budget.

The meeting was adjourned without objection at 7:31pm.

The next meeting will be March 14, 2019 at the EHFPL Branch.