

**East Haddam Water Pollution Control Authority
Municipal Office Complex
Monday, September 16, 2019**

Regular Meeting Minutes

1. CALL TO ORDER

Chairman Andrew Lord called the meeting to order at 7:03 pm.

2. ATTENDANCE

Present: Chairman, Andrew Lord, Edward Blaschik, Richard Fiala, Arthur Merrow, and Richard Pettinelli

Absent: Robert Casner and John Russell

Others present: James Ventres and Grant Weaver

3. MINUTES

No minutes present to approve.

4. DISCUSSION

a. Clean Water Ops Report

The Bureau of Water Protection and Land Reuse report from the DEEP was reviewed. Mr. Weaver explained the minor findings were addressed which included purchasing a new manual.

Mr. Lord asked about the ongoing repairs to the leaking effluent valve. Mr. Weaver explained the valve would not close completely. Mr. Blaschik asked when the valve would be fixed. Mr. Weaver stated they are still waiting for the correct part to be delivered in order to replace the valve. He also stated it would not cost much to complete the valve repairs. He said they have faced difficulties finding the part because the valve is 20 years old. Mr. Fiala asked if a supplier has been located to supply the part. Mr. Weaver said they have located a supplier.

Mr. Merrow asked if a spare valve should be purchased now incase another valve needs to be replaced in the future since the part it hard to find. Mr. Weaver said the valve itself is easy to replace but buying the other replacement part could be a consideration.

It was determined the back-up tank cannot be used while the valve is repaired on the functioning tank because it needs to be cleaned with special equipment. Mr. Blaschik asked how much it would cost to clean the tank. Mr. Ventres said he believes the cost to clean one take is about \$6,000. He said

the high cost to clean the tank is the reason only one of the two tanks has been cleaned thus far. Mr. Lord asked if anyone saw any reason to not spend the money to clean the back-up tank at this time.

Motioned by Mr. Blaschik, seconded by Mr. Pettinelli, and unanimously passed to request Mr. Weaver proceeds with the cleaning of the second tank for an amount not to exceed \$6,000.

Mr. Pettinelli asked if this expense qualifies as a capital expenditure. Mr. Ventres stated the cleaning of the tank might qualify as a compulsory expense under the previous improvements. He will look into this possibility tomorrow.

Mr. Weaver spoke about the new propane tanks. He stated the new propane tanks have been installed and the previous propane company provided a refund check. He explained the check was made out to the town. Mr. Ventres stated he would make sure the amount on the check has been placed into the WPCA's account.

Mr. Weaver stated he would include this amount as a separate line item on the next bill to ensure it is recorded properly in the expense report. This amount would be included in the utilities budget.

Mr. Lord asked Grant if FR Mahoney is able to provide a detailed report when repairs are required to the grinder pumps, especially if a grinder pump needs to be replaced. He explained it is helpful to know if maintenance is required due to normal wear and tear or if it was caused by misuse or mistreatment by the user of the pump. Mr. Lord and Mr. Ventres explained the incident report should include more details to explain why a grinder pump was repaired or replaced. Mr. Lord said the additional details would help them hold users accountable when maintenance is required due to maltreatment.

Mr. Blaschik asked about the \$4,445.21 invoice from Hach Company. Mr. Weaver stated the existing instrument in the tank responsible for reading the particulate matter was not functioning properly. He stated a permit requirement order the instrument is replaced. This invoice is for the replacement. Mr. Blaschik asked if the tax on this item was paid. Mr. Grant reviewed the report and confirmed the tax was not paid. Mr. Blaschik also asked if this expense could be capitalized because it is a one-time purchase and is not a routine operating expense. Mr. Ventres said he would inquire.

5. ADJOURNMENT

Motioned by Mr. Pettinelli, seconded by Mr. Blaschik, and unanimously passed to adjourn the meeting at 7:50pm.