

**FINANCIAL NEEDS ROUNDTABLE
SPECIAL MEETING MINUTES
February 4, 2019**

The meeting was called to order at 7:02 pm by First Selectman Emmett Lyman.

In Attendance:

Members: Erik Anderson, Board of Education
Emmett Lyman, First Selectman
Tracey Gionta, Board of Finance
Jill Kelly, Board of Education
Bryan Perry, Board of Education
Harvey Thomas, Board of Finance
Also in Attendance: Brian Reas, Superintendent of Schools
Cindy Varricchio, Finance Director

Approval of Agenda

Motion was made by Mr. Lyman to approve the agenda. Mrs. Gionta seconded the motion. Motion carried.

Approval of Minutes

Motion was made by Mr. Lyman to approve the minutes of December 3, 2018. Mrs. Kelly seconded the motion. Motion carried.

Review of 10-Year Capital Plan/Review of Future Goals

The current ten-year capital plan was reviewed. There was discussion with regard to how capital items would be paid for—bonding, savings or taxation.

There was discussion regarding the process for prioritizing capital requests. It was noted that the Board of Finance Financial Policies Committee is drafting policies to help give guidance to the Committee.

There was a consensus that the next meeting should be held when the policies have been drafted.

Motion was made by Mr. Perry to adjourn at 8:03 pm. Mr. Gionta seconded the motion. Motion carried.

Respectfully submitted,
Cindy Varricchio